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| **Change of owner of registered place or registered object** |
| Section 60 Heritage Act 2017 |

**Instructions to complete form**

**Preliminary information**

It is the applicant’s responsibility to ensure that the full and correct information is provided. Applications made on behalf of business names or unincorporated associations also require an individual applicant’s name, e.g. Ms Jane Smith, Capital Enterprises Pty Ltd.

**Who should complete this form?**

A person who has purchased a Registered Place or Registered Object

* 1. **When should this form be completed?**

The owner of a registered place or registered must submit this form within 28 days of the purchase or acquisition of a Registered Place or Registered Object

**Enquiries and more information**

Web: [www.heritage.vic.gov.au](http://www.heritage.vic.gov.au)

Telephone: (03) 8508 0217

Email: heritage.registrations@delwp.vic.gov.au

**Please lodge your application in one of the following ways:**

*By email* to heritage.registrations@delwp.vic.gov.au OR

*By post* to: Executive Director, Heritage Victoria, PO Box 500, MELBOURNE VIC 8002

Please note: all sections must be completed. Incomplete applications will be returned to the applicant which may result in delays.

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| *Office use only* |
|  |  |  |  |  |  |  |
|  | *Place/object name* |  |  |  |  |  |
|  |  |  |
|  | *Date received* |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**1. Place or object details**

|  |  |
| --- | --- |
| Name of registered place or registered object(if any): |  |
| Address or GPS location: |  |
| Victorian Heritage Register Number:  |  |

**2. Owner details**

|  |  |
| --- | --- |
| Title: |  |
| First Name: |  |
| Surname: |  |
| Business or organisation name: |  |
| Position title: |  |
| Address: |  |
| Email address: |  |
| Telephone: |  |  |  |

**3. Occupancy**

I am intending to occupy the above place (if applicable):

|  |  |
| --- | --- |
| Yes | No |

**4. Owner statement**

|  |
| --- |
| I state that the information I have given on this form is correct to the best of my knowledge. |
| Name: |  |
| Signature: |  |
| Date: |  |