



Level 3, 124 Exhibition Street  
Melbourne, Victoria 3000

[enquiries@gjmheritage.com](mailto:enquiries@gjmheritage.com)

+61 (03) 9115 6566

[gjmheritage.com](http://gjmheritage.com)

ABN: 62 348 237 636

ARBV: 51910

6 May 2022

Ms Jessica Hood  
Principal Heritage Permits  
Heritage Victoria  
PO Box 500  
East Melbourne, VIC 8002

By email: [REDACTED]

Dear Ms Hood,

**PERMIT APPLICATION P35828 - MARIBYRNONG TOWN HALL, 61 NAPIER STREET, FOOTSCRAY (H1218): FURTHER INFORMATION REQUEST**

In response to your letter dated 7 April 2022 seeking additional information in accordance with section 98 of the Heritage Act 2017 I provide the following response and material on behalf of the applicant for heritage permit application P35828. Please note: this letter supersedes the letter dated 5 May 2022 and has been updated to show the location of feature carpet on the first floor.

For ease of transmittal the material, which has been coordinated by the project architects DesignInc, is provided at the link below:

<https://cirrus.mspblueshift.com.au/portal/s/708003225637734865>

The link contains the following material:

1. Document transmittal register prepared by DesignInc and dated 2 May 2022;
2. Architectural drawings (HV RFI issue; 2 May 2022) prepared by Design Inc;
3. Components schedule (revision HV02; 2 May 2022) prepared by Design Inc;

4. Entry ramp detail drawing (L400) prepared by Outlines Landscape Architects and dated 3 May 2022;
5. Render showing the proposed entry ramp (TH entry ramp\_view.jpg) prepared by DesignInc;
6. Email dated 24 March 2022 from Fire Rescue Victoria confirming the need for two (2) additional hydrants (located within the extent of registration) and one (1) booster cabinet (located outside the extent of registration); and
7. Photographs of the rooms proposed to be fitted with the 'Statement Carpet'.

Your letter sought the following information that I address in turn and refer to the material above:

***Further detail as the proposed changes to Stair 1 (Front Portico), including architectural render/s of the proposed ramp.***

Please refer to the drawing L400 and the render prepared by Outlines providing details of the proposed entry ramp to the northeast of the portico.

***Further detail as the proposed changes to Stair 3A, including architectural render/s and details of any proposed additional balustrade.***

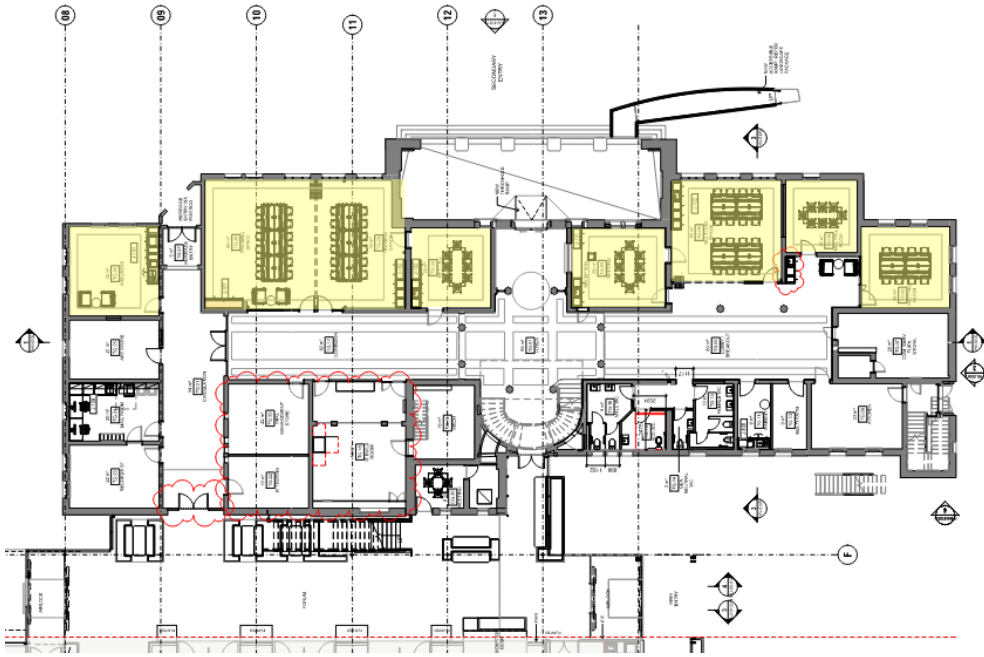
The existing balustrade and handrail to the main stair (Stair 3A) is to remain unchanged with no additions proposed. Note: this is subject to the Accessibility Consultant's final assessment. If any changes are required following this detailed assessment these would be referred to Heritage Victoria.

***Further detail as the proposed changes to the Portico Door/North Front Door, including architectural render/s.***

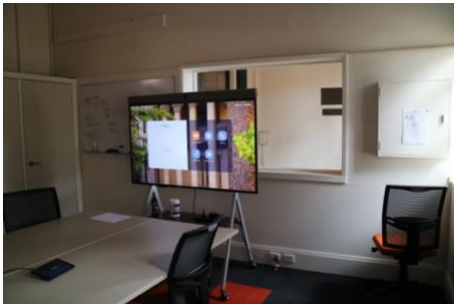
There are no changes proposed to the main entrance door in the north portico. The existing door will remain in situ and a visually light-weight reversible step ramp (which does not require handrails) will be installed within the portico to enable universal access through the front door.

***Photographs showing the rooms in the town hall where 'statement carpet' is proposed.***

The following photographs showing the rooms proposed for 'statement carpet' are provided for your information. This is separated into a key plan and images for the ground floor and for the first floor.



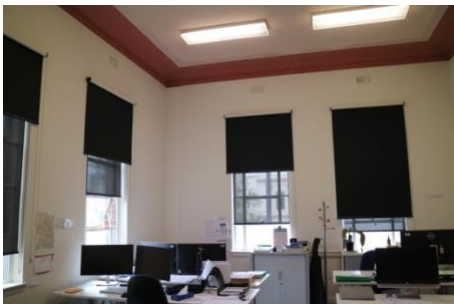
*Key Plan – Ground Floor general arrangement plan– rooms with statement carpet shaded yellow*



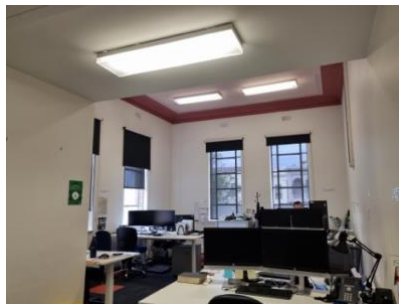
*Room TG.03*



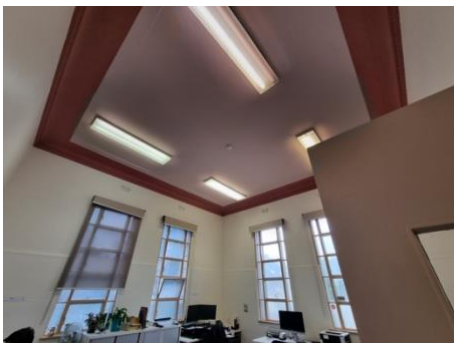
*Room TG.04*



*Room TG.05*



*Room TG.06*



*Room TG.26*





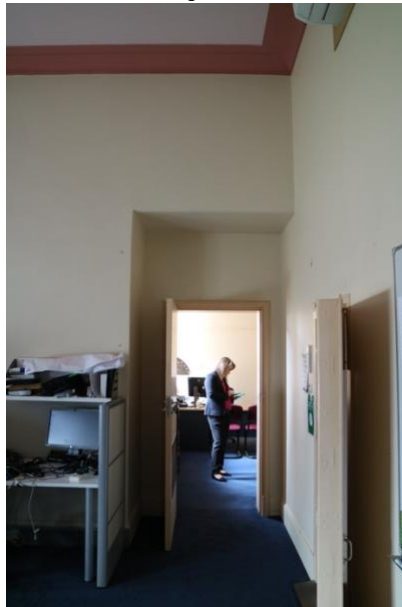
*View toward room TG.05*



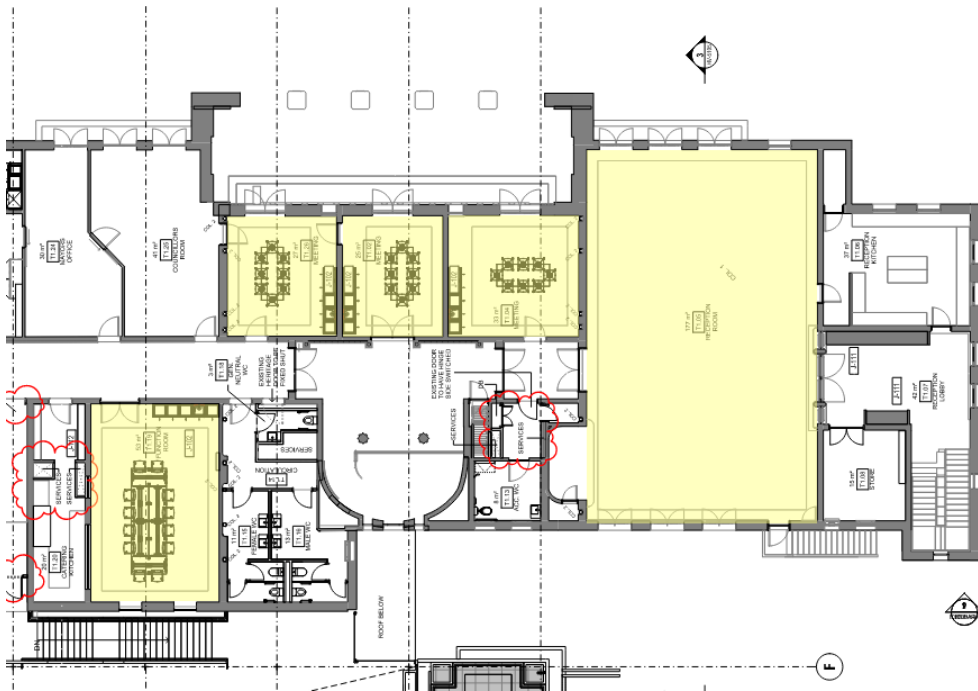
*Room TG.26 looking towards TG.25*



*Room TG.28*



*Room TG.29 looking towards TG.30*



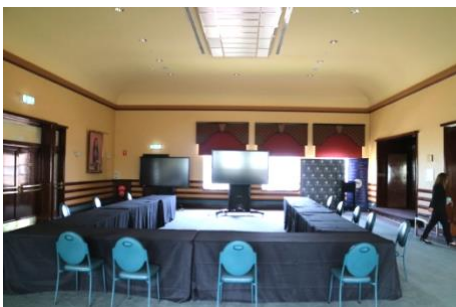
Key Plan – First Floor general arrangement plan (part) – rooms with statement carpet shaded yellow



Room T1.02

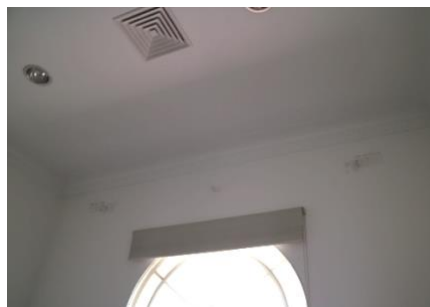


Room T1.19



T1.05 (Supper Room)

Room



Room T1.26

gjm



Room T1.04



Room T1.04

***More detail in regard to the internal works...***

The revised architectural drawings and components schedule provide additional detail on the interior in relation to the proposed raft ceilings added to accommodate air conditioning and services to ground floor rooms identified in the 2014 CMP as being of 'secondary' significance (refer architectural drawings HV-3101 & HV-5105 and components schedule item C-180, page 14).

In addition to these matters Fire Rescue Victoria has provided written advice (refer email dated 24 March 2022) confirming the need for two (2) additional hydrants (located within the extent of registration) and one (1) booster cabinet (located outside the extent of registration). These new elements are shown on revised architectural drawing HV-2001.

Other minor changes made to the application drawings include:

- Additional service risers added on level 1 (refer drawings HV-2201 & HV-2202); and
- Proposed doors on level 1 connection to new building, to be located at bottom of inclined walkway to achieve thermal separation (refer drawing HV-2202).

Please do not hesitate to contact me on 0408 321 023 if you have any queries regarding the above responses and we look forward to receiving confirmation of advertising requirements in the near future.

Yours sincerely,

Jim Gardner | Director  
**GJM Heritage**

CC: Lauren Pammer, City of Maribyrnong [lauren.pammer@maribyrnong.vic.gov.au](mailto:lauren.pammer@maribyrnong.vic.gov.au)

Jesse Newstadt, DesignInc [jnewstadt@melb.designinc.com.au](mailto:jnewstadt@melb.designinc.com.au)

