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# HERITAGE PERMIT

GRANTED UNDER SECTION 102 OF THE  
HERITAGE ACT 2017

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Permit No: P41121

Applicant:



**NAME OF PLACE/OBJECT:** GEELONG RAILWAY STATION

**HERITAGE REGISTER NUMBER:** H1604

**LOCATION OF PLACE/OBJECT:** 1 RAILWAY TERRACE GEELONG, GREATER GEELONG CITY

**THE PERMIT ALLOWS:** Staged Remediation of Geelong Railway Station Footbridge, including stage 1 installation of a temporary footbridge over the existing staircase structure; and Stage 2 repair and compliance works, generally in accordance with the following document:

- **Architectural Drawings prepared by Quadratum Architecture & Conservation**
  - **A01 Temporary Stair Existing Conditions**
  - **A02 Temporary Stair Proposed Works**

**THE FOLLOWING CONDITIONS APPLY TO THIS PERMIT:**

1. The permission granted for this permit will expire if one of the following circumstances applies: the permitted works have not commenced within two (2) years of the original date of issue of this permit, or are not completed within four (4) years of the original date of issue of this permit. Commencement of the permit begins with onsite physical works.
2. The Executive Director Heritage Victoria is to be given five working days' notice of the intention to commence the approved works once all permit conditions requiring satisfaction prior to the commencement of works have been approved.
3. Should further minor changes in accordance with the intent and approach of the endorsed documentation become necessary, correspondence and supporting documentation must be prepared and lodged in accordance with the permit condition for endorsement by the Executive Director Heritage Victoria. If the Executive Director considers that the changes are not minor, an amendment to the permit or a new application will be required.
4. The Executive Director Heritage Victoria must be informed when the approved works have been completed.
5. The works approved by this permit must be carried out in their entirety unless otherwise agreed in writing by the Executive Director Heritage Victoria.

**ENGAGEMENT OF CONSULTANT**

6. Prior to the commencement of any of the works approved by this permit, a **suitably experienced heritage consultant**, approved in writing by the Executive Director Heritage Victoria, must be engaged to advise and assist as necessary with the preparation of the documentation where any intervention to built fabric of heritage significance is involved and to provide relevant conservation advice to the permit holder during the carrying out of those works. The nominated and approved heritage consultant shall advise the permit holder on

appropriate means of achieving minimal detriment to significant fabric by compliance with best conservation practice.

## **DOCUMENTATION**

7. Prior to the commencement of each stage of works, a **Heritage Protection Plan** must be submitted to the Executive Director Heritage Victoria for approval. Once approved, the Heritage Protection Plan will be endorsed and will then form part of the permit. The Heritage Protection Plan must include details of any temporary infrastructure/propping and services required, protection methods for the heritage place during the undertaking of the works and a work site layout plan. The Heritage Protection Plan must include the following:
  - Site establishment, set-down and staging activities, including no-go areas and elements to be protected during works.
  - Details of any temporary signage, hoardings or partitions proposed in and around the buildings during the period of works.
  - Details of protection methods proposed to protect key heritage features.
  - Demolition methodology and protection works.
  - Details of the removal methodology and storage location should temporary relocation of items and fabric be required.
  - Details of how the project workforce will be informed of the sensitivity of working at a heritage place during site induction processes.
8. Prior to the commencement of each stage of works, **final construction ready (marked as such) set of architectural and/or structural drawings** for the works must be submitted to the Executive Director Heritage Victoria for approval. Once approved, they will be endorsed and will then form part of the permit.
9. Prior to the commencement of Stage 2 works, the heritage consultant approved under condition 6 must prepare a **detailed scope/specification for conservation/repair works and provide descriptions of the proposed materials and techniques to be used** on the heritage fabric of the registered place. This must be submitted to the Executive Director Heritage Victoria for approval. Once approved, the document(s) will be endorsed and will then form part of the permit.

**NOTE THAT PERMISSION HAS BEEN GIVEN FOR INSPECTIONS OF THE PLACE OR OBJECT TO BE UNDERTAKEN DURING THE CARRYING OUT OF WORKS, AND WITHIN SIX (6) MONTHS OF NOTIFICATION OF THEIR COMPLETION.**

**TAKE NOTICE THAT ANY NATURAL PERSON WHO CARRIES OUT WORKS OR ACTIVITIES NOT IN ACCORDANCE WITH THE PERMIT OR CONDITIONS IS GUILTY OF AN OFFENCE AND LIABLE TO A PENALTY OF 120 PENALTY UNITS (\$23,710.80 FROM 1 JULY 2024) OR IN THE CASE OF A BODY CORPORATE 600 PENALTY UNITS (\$118,554 FROM 1 JULY 2024) UNDER s104 THE HERITAGE ACT 2017.**

**WORKS UNDERTAKEN WITHOUT A PERMIT OR PERMIT EXEMPTION CAN INCUR A FINE OF UP TO 4800 PENALTY UNITS (\$948,432 FROM 1 JULY 2024) FOR A NATURAL PERSON OR 5 YEARS IMPRISONMENT OR BOTH AND UP TO 9600 PENALTY UNITS (\$1,896,864 FROM 1**

JULY 2024) IN THE CASE OF A BODY CORPORATE UNDER SECTION 87 OF THE HERITAGE ACT 2017.

THE ATTENTION OF THE OWNER AND/OR APPLICANT IS DRAWN TO THE NEED TO OBTAIN ALL OTHER RELEVANT PERMITS PRIOR TO THE COMMENCEMENT OF WORKS.

**Date Issued:**

11 July 2025

**Signed as delegate for the Executive Director,  
Heritage Victoria pursuant to the Instrument of  
Delegation**



A handwritten signature in black ink, reading "Nicola Stairmand".

**Nicola Stairmand**  
Manager, Statutory Assessments  
Heritage Victoria