
**HERITAGE
PERMIT
GRANTED UNDER SECTION 102 OF THE
HERITAGE ACT 2017**

Permit No.: P34814

Applicant/s: [REDACTED]

NAME OF PLACE/OBJECT: FORMER CONVENT OF THE GOOD SHEPHERD

HERITAGE REGISTER NUMBER: H0951

LOCATION OF PLACE/OBJECT: CLARKE STREET and ST HELLIERS STREET ABBOTSFORD

THE PERMIT ALLOWS: *Stabilisation and repair works to the Gatehouse Complex in accordance with the following documents, as endorsed by the Executive Director and forming part of this permit:*

- **Procedures & Works Summary, prepared by Nigel Lewis P/L, dated 31 March 2021**
- **Architectural Drawings for Gatehouse & Stables Project prepared by Nigel Lewis P/L Gatehouse & Stables Stabilisation Works Plan 1/2, dated 13/03/2020 Gatehouse & Stable Stabilisation Works Elevations 2/2, dated 13/03/2020**

THE FOLLOWING CONDITIONS APPLY TO THIS PERMIT:

1. The permission granted for this permit shall expire if one of the following circumstances applies: the permitted works have not commenced within two (2) years of the original date of issue of this permit, or are not completed within four (4) years of the original date of issue of this permit unless otherwise agreed in writing by the Executive Director, Heritage Victoria.
2. The Executive Director, Heritage Victoria is to be given five working days' notice of the intention to commence the approved works.
3. Prior to the commencement of any of the works approved by this permit, the name of an experienced conservation architect is to be nominated by the permit holder and approved in writing by the Executive Director, Heritage Victoria. The nominated and approved conservation architect shall provide oversight and advice to the principal on the conservation works component of the project and assess the compliance of these works with best architectural conservation practice.
4. Prior to the commencement of any of the works approved by this permit, a decontamination methodology/schedule is to be submitted for the approval of the Executive Director, Heritage Victoria and once endorsed becomes part of the permit.
5. Prior to the commencement of any of the works approved by this permit, a Construction Management Plan (the Plan) must be provided for endorsement by the Executive Director, Heritage Victoria and once endorsed becomes part of the permit. The Plan must include a sequencing program for the approved works, details of any temporary infrastructure and services required, protection methods for the heritage place during the undertaking of the works, a work site layout plan, and an arborist management plan for removal of the peppercorn tree.
6. Prior to the commencement of any of the works approved by this permit, a set of finalised structural drawings must be provided for endorsement by the Executive Director, Heritage Victoria and once endorsed becomes part of the permit. The drawings must provide a review of the following elements;

- Clarify if any additional structural works to the roof framing or the loft floor framing is required.
 - A geotechnical investigation in the north west corner to define the founding condition of both the north and west walls is required.
7. Surviving fabric, including analysis of paint surfaces and signs should be assessed by a qualified conservator and qualified curator. A detailed methodology must be carried out and details of all new surface treatments, finishes and materials are to be provided for endorsement by the Executive Director, Heritage Victoria and once endorsed becomes part of the permit. The Schedule must include a summary of paint investigations and other relevant research conducted into the early building condition. Final selection of finishes and colours must be based on the findings of paint investigations and relevant research.
 8. Prior to the commencement of any of the stage 2 works approved by this permit, a Final Schedule of Conservation and Repair Works (the Schedule) must be provided for endorsement by the Executive Director, Heritage Victoria and once endorsed becomes part of the permit. The Schedule must also provide details for:
 - A specification which documents all required brick and mortar repairs.
 - A schedule of glazing, window and door repairs.
 9. At the conclusion of the conservation works the approved architect shall submit to the Executive Director a brief written report on the extent to which the completed conservation works conformed to good practice in his/her professional judgement. The approved conservation works must be completed within the period of validity of this permit.
 10. Approved works or activities are to be planned and carried out in a manner which prevents damage to the registered place/object. However, if other previously hidden original or inaccessible details of the object or place are uncovered, any works that may affect such items must immediately cease. The Executive Director, Heritage Victoria must be notified of the details immediately to enable Heritage Victoria representatives to inspect and record the items, and for discussion to take place on the possible retention of the items, or the issue of a modified approval.
 11. The Executive Director must be informed when the approved works have been completed.

NOTE THAT PERMISSION HAS BEEN GIVEN FOR INSPECTIONS OF THE PLACE OR OBJECT TO BE UNDERTAKEN DURING THE CARRYING OUT OF WORKS, AND WITHIN SIX (6) MONTHS OF NOTIFICATION OF THEIR COMPLETION.

TAKE NOTICE THAT ANY NATURAL PERSON WHO CARRIES OUT WORKS OR ACTIVITIES NOT IN ACCORDANCE WITH THE PERMIT OR CONDITIONS IS GUILTY OF AN OFFENCE AND LIABLE TO A PENALTY OF 120 PENALTY UNITS (\$19,826 AS AT JULY 2019) OR IN THE CASE OF A BODY CORPORATE 600 PENALTY UNITS (\$99,132 AS AT JULY 2019) UNDER s104 THE HERITAGE ACT 2017.

WORKS UNDERTAKEN WITHOUT A PERMIT OR PERMIT EXEMPTION CAN INCUR A FINE OF UP TO 4800 PENALTY UNITS (\$793,056 AS AT JULY 2019) FOR A NATURAL PERSON OR 5 YEARS IMPRISONMENT OR BOTH AND UP TO 9600 PENALTY UNITS (\$1,586,122 AS AT JULY 2019) IN THE CASE OF A BODY CORPORATE UNDER SECTION 87 OF THE HERITAGE ACT 2017.

THE ATTENTION OF THE OWNER AND/OR APPLICANT IS DRAWN TO THE NEED TO OBTAIN ALL OTHER RELEVANT PERMITS PRIOR TO THE COMMENCEMENT OF WORKS.

<p>Date Issued: 28 May 2021</p>	<p>Signed on behalf of the Executive Director, Heritage Victoria:</p>  <p>NICOLA STAIRMAND Manager, Statutory Approvals</p>	
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IMPORTANT INFORMATION ABOUT THIS PERMIT

WHAT HAS BEEN DECIDED?

The Executive Director, Heritage Victoria has issued a permit under s102 of the *Heritage Act 2017*.

WHEN DOES THE PERMIT BEGIN?

The permit operates from the day the permit is signed by the Executive Director, Heritage Victoria or their delegate.

WHEN DOES A PERMIT EXPIRE?

A permit expires if -

- * the development or any stage of it does not start within the time specified in the permit; or
- * the development or any stage is not completed within the time specified in the permit, or, if no time is specified, within two years after the issue of the permit.

The expiry of a permit does not affect the validity of anything done under that permit before the expiry.

WHAT ABOUT REVIEW OF THE DETERMINATION?

The applicant or the owner of a registered place or registered object may ask the Heritage Council of Victoria to review any condition of a permit imposed by the Executive Director, Heritage Victoria on a permit issued under s102 of the *Heritage Act 2017*.

A request must -

- * be in writing; and.
- * be lodged within 60 days after the permit is issued.

Review request forms can be downloaded at:

www.heritagecouncil.vic.gov.au/hearings-appeals/permit-appeals/permit-appeals-explained/
