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# HERITAGE PERMIT

GRANTED UNDER SECTION 102 OF THE  
HERITAGE ACT 2017

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Permit No: P36961

Applicant: [REDACTED]  
[REDACTED]  
[REDACTED]

**NAME OF PLACE/OBJECT:** ST MARY STAR OF THE SEA CHURCH COMPLEX

**HERITAGE REGISTER NUMBER:** H2182

**LOCATION OF PLACE/OBJECT:** 33 HOWARD STREET AND 235-273 VICTORIA STREET  
WEST MELBOURNE, MELBOURNE CITY

**THE PERMIT ALLOWS:** Construction of a new covered walkway connection with steps and ramp to the site at 52-58 Chetwynd Street, construction of two new universal access ramps to the south and west of Building C, internal alterations, landscaping and conservation works to the Former Boys School Building (B4) and landscaping and access works to the forecourt area of the Former Girls School Building (B2), in accordance with the following documents, as endorsed by the Executive Director and forming part of this permit:

- Heritage Impact Statement, prepared by GJM Heritage, dated 30 August 2022
- Architectural drawings HV01-HV16, HV18-HV19 Rev.A prepared by Chandler Architecture, dated 30/8/22
- Architectural drawings HV16-HV17 Rev.B prepared by Chandler Architecture, dated 13/10/22.

THE FOLLOWING CONDITIONS APPLY TO THIS PERMIT:

1. The permission granted for this permit will expire if one of the following circumstances applies: the permitted works have not commenced within two (2) years of the original date of issue of this permit, or are not completed within four (4) years of the original date of issue of this permit unless otherwise agreed in writing by the Executive Director Heritage Victoria.
2. The Executive Director Heritage Victoria is to be given five working days' notice of the intention to commence the approved works.
3. Should further minor changes in accordance with the intent and approach of the endorsed documentation become necessary, correspondence and supporting documentation must be prepared and lodged in accordance with the permit condition for endorsement by the Executive Director Heritage Victoria. If the Executive Director considers that the changes are not minor, an amendment to the permit or a new application will be required.
4. Prior to the commencement of works to the stair within the Former Boys' School, **details of works to the stair** must be provided for the endorsement of the Executive Director, Heritage Victoria and when endorsed becomes part of the permit. The works must be designed to limit their impact on the appearance on the stair and be reversible with minimal damage to heritage fabric and finishes.
5. Repair of deteriorated window frames and sashes must be carried out using recognised conservation techniques such as patching, splicing, consolidating or otherwise reinforcing the frame where possible.

6. Approved works or activities are to be planned and carried out in a manner which prevents damage to the registered place/object. However, if other previously hidden original or inaccessible details of the object or place are uncovered, any works that may affect such items must immediately cease. The Executive Director Heritage Victoria must be notified of the details immediately to enable Heritage Victoria representatives to inspect and record the items, and for discussion to take place on the possible retention of the items, or the issue of a modified approval.
7. All works must cease, and Heritage Victoria must be contacted if historical archaeological artefacts or deposits are discovered during any excavation or subsurface works.
8. The Executive Director Heritage Victoria must be informed when the approved works have been completed.
9. The works approved by this permit must be carried out in their entirety unless otherwise agreed in writing by the Executive Director Heritage Victoria.

**NOTE THAT PERMISSION HAS BEEN GIVEN FOR INSPECTIONS OF THE PLACE OR OBJECT TO BE UNDERTAKEN DURING THE CARRYING OUT OF WORKS, AND WITHIN SIX (6) MONTHS OF NOTIFICATION OF THEIR COMPLETION.**

**TAKE NOTICE THAT ANY NATURAL PERSON WHO CARRIES OUT WORKS OR ACTIVITIES NOT IN ACCORDANCE WITH THE PERMIT OR CONDITIONS IS GUILTY OF AN OFFENCE AND LIABLE TO A PENALTY OF 120 PENALTY UNITS (\$22,190.40 FROM 1 JULY 2022) OR IN THE CASE OF A BODY CORPORATE 600 PENALTY UNITS (\$110,952 FROM 1 JULY 2022) UNDER s104 THE HERITAGE ACT 2017.**

**WORKS UNDERTAKEN WITHOUT A PERMIT OR PERMIT EXEMPTION CAN INCUR A FINE OF UP TO 4800 PENALTY UNITS (\$887,616 FROM 1 JULY 2022) FOR A NATURAL PERSON OR 5 YEARS IMPRISONMENT OR BOTH AND UP TO 9600 PENALTY UNITS (\$1,775,232 FROM 1 JULY 2022) IN THE CASE OF A BODY CORPORATE UNDER SECTION 87 OF THE HERITAGE ACT 2017.**

**THE ATTENTION OF THE OWNER AND/OR APPLICANT IS DRAWN TO THE NEED TO OBTAIN ALL OTHER RELEVANT PERMITS PRIOR TO THE COMMENCEMENT OF WORKS.**

**Date Issued:**

26 October  
2022

**Signed as delegate for the Executive Director,  
Heritage Victoria pursuant to the Instrument of  
Delegation**

A handwritten signature in black ink, reading "Nicola Stairmand". The signature is written in a cursive style with a large initial 'N' and a long, sweeping underline.

**Nicola Stairmand**  
Manager, Statutory Approvals  
Heritage Victoria

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