

Heritage permit

Before you start



Use this form to apply for works and activities to a place included in the Victorian Heritage Register.

Before you apply for a permit exemption, please check if your works or activities are covered by a ['specific exemption, or by general exemptions'](#).

It is recommended that you read the information on the ['Apply for a Heritage Permit'](#) page of Heritage Victoria's website.

I've had a previous discussion with Heritage Victoria about this work

If you have had a pre-application discussion with Heritage Victoria please have your P-number ready to enter into this form when asked so we can link it to the previous discussions.

Who needs to use this form?

You are likely to need a permit for:

- Extensions, interior works, demolition or relocation of buildings and structures.
- Changes to colour schemes and signage.
- Construction of new buildings and garden structures like fences, decks, pathways, driveways.
- Works to registered trees and gardens which are not regular maintenance works.
- Excavation including damage or alteration to an archaeological artefact.
- Relocation or repair of objects.

How can I share this form with colleagues?

On the Contact details screen you will be able to select to share this application with others. Once the application is submitted they will be able to view the application and attachments, add to the message discussions and upload additional information.

We recommend to share the application with a shared email address, so colleagues can access the form when the main applicant isn't available. A Heritage DESK account will need to be created for that shared email address.

Location

Location selection method	Enter the Victorian Heritage Register number
Victorian Heritage Register number	H2320
Site name	FORMER SOUTH YARRA TRAM SUBSTATION

Pre-application details

It is highly recommended that you consult with Heritage Victoria prior to filling out this application.

Have you had a pre-application discussion with Heritage Victoria in relation to these same activities? No

Your details

Please confirm or update your details before proceeding. If you are lodging this form on behalf of a company or organisation, please provide details on the next page.

First name [REDACTED]

Last name [REDACTED]

Business or organisation name [REDACTED] [REDACTED]

Position title [REDACTED] [REDACTED]

Contact number [REDACTED]

Postal address [REDACTED]

Suburb [REDACTED]

State [REDACTED]

Postcode [REDACTED]

Please see the *Privacy collection statement* for information on how the details you provide will be used.

Submission on behalf of

On behalf of company / organisation Yes

First name [REDACTED]

Last name [REDACTED]

Email [REDACTED]

Business or organisation name [REDACTED]

Position title

[REDACTED]

Contact details

I am the Primary Contact for this form Yes

I am also the owner of this place No

Owner or Government asset manager

First name

[REDACTED]

Last name

[REDACTED]

Business or organisation name

[REDACTED]

ABN

Position title

[REDACTED]

Email

[REDACTED]

Contact number

[REDACTED]

Postal address

[REDACTED]

Suburb

[REDACTED]

State

[REDACTED]

Postcode

[REDACTED]

Country

[REDACTED]

If the works involve the common property, owners corporation consent is required.

The works involve common property No

I want to share this form with others Yes

Collaborator details

First name [REDACTED]
Last name [REDACTED]
Email [REDACTED]

Collaborator details

First name [REDACTED]
Last name [REDACTED]
Email [REDACTED]

Collaborator details

First name [REDACTED]
Last name [REDACTED]
Email [REDACTED]

Applicant details

- Any decision will be issued to the applicant.
- The applicant is responsible for ensuring any conditions of approval are met.

I am the applicant for this form No

Name on Permit

First name [REDACTED]
Last name [REDACTED]
Business or organisation name [REDACTED]
ABN
Position title [REDACTED]
Email [REDACTED]
Contact number [REDACTED]

Postal address [REDACTED]
Suburb [REDACTED]
State [REDACTED]
Postcode [REDACTED]
Country [REDACTED]

Proposed works or activities

Type of permit(s) For works or activities to a registered place or object

The works or activities estimated cost is At least \$1,000,000 but less than \$5,000,000.

Work categories Building & works - non-residential

Detailed description The works involve modifications to the c. 2005 substation, including construction of an addition to this building, which is located within the VHR extent of registration. No works are proposed to the historic former substation building. The proposed works consist of the modification of the c. 2005 substation, construction of an addition to the south of this building and works to the existing drainage to the rear of the site.

Reason & purpose The South Yarra Substation Upgrade project is a Transport for Victoria led project. The primary objective of the project is to cater for the additional required power capacity to support the future needs of Melbourne and improve reliability of the transport network. The increase in the substation footprint is required for the installation of additional equipment to achieve the project objectives.

Are the proposed works or activities entirely on Crown Land? No

You will be required to upload the relevant land title(s) issued within 30 days, along with all other supporting documentation at the end of this form.

Who is the responsible authority? STONNINGTON CITY

Localities with the Minister for Planning as the Responsible Authority can be found here ([Ministerial permits](#))

Estimated cost of the works (\$) \$3500000.00

You will be required to upload the supporting document(s) later in this form with a quote or cost breakdown to verify the figure entered above.

Cultural heritage management plan

A Cultural Heritage Management Plan (CHMP) is a written report, prepared by a Heritage Advisor, containing the results of an assessment of the potential impact of the proposed activity on Aboriginal cultural heritage.

Find out whether a Cultural Heritage Management Plan (CHMP) is required: <https://www.aav.nrms.net.au/aavQuestion1.aspx>

Is a Cultural Heritage Management Plan required under the Aboriginal Heritage Act 2006? No

Supporting documents

You must provide all required documents before submitting your application

Heritage impact statement 20230418 Former South Yarra Tram Substation VHR H2320.pdf

Cost of works SY Estimate Cost - FH Letter Head.pdf

Certificate of Title Title Certificate - 2 Daly Street, South Yarra.pdf
Copy of Plan - 2 Daly Street, South Yarra.pdf

Consent of the owner Letter - South Yarra - Heritage Consent Letter - 2023.03.21.pdf

For development of new buildings, extensions, alterations or additions to a heritage building(s):

All plans to be in A3 or A4.

Site plans VHR H2320 Former South Yarra Tram Substation - new substation.
pdf
CSMP - SY - R3 (1).pdf

Structural

Architectural VHR H2320 Former South Yarra Tram Substation - new substation.
pdf

Mechanical and electrical

Hydraulic

Declarations & privacy

Declarations

I declare that the owner(s) of the registered place or registered object described in this permit application have given consent to the application to carry out the works or activities specified in the application.

I state that I am authorised to make this application in relation to the above property or object, and that the information supplied in this application is accurate and correct. I acknowledge that authorised officers appointed by the Executive Director or any member of the Heritage Council may inspect the heritage place or heritage object to assess the application in accordance with the Act.

Privacy statement

Heritage Victoria is a branch of the Department of Transport and Planning (DTP). Heritage Victoria is committed to protecting personal information provided by you in accordance with the principles of the Victorian privacy laws. The information you provide, and anything provided in relation to this process or any subsequent decision pertaining to the permit, will be used for the following purposes:

- correspond with you about your application
- to inform Heritage Victoria in making a recommendation or a decision as to the matter.
- the material may be made available to the public through a public notice process as required under the Heritage Act 2017, to the Heritage Council of Victoria for use in a public hearing, or to the Minister for Planning in making a determination.
- to provide information about the heritage permit, including the initial application and subsequent regulation of that permit, where requested by successive owners of the property or consultants engaged in relation to the property

Your contact details may be used by DTP or its contracted service providers under confidentiality agreements to survey you about your experience with DTP.

The information you provide may be made available to:

- any person who may wish to inspect your proposal until the process is concluded. In this instance, the 'process' includes not only the current permit application but also any further aspects of Heritage Victoria regulation under this permit.
- relevant officers in DTP, other Government agencies or Ministers directly involved in the heritage process.

If all requested information is not received, DTP is unable to process your request.

You may access the information you have provided to DTP by contacting heritage.victoria@delwp.vic.gov.au