
**HERITAGE
PERMIT
GRANTED UNDER SECTION 102 OF THE
HERITAGE ACT 2017**

Permit No.: P34266

Applicant:



NAME OF PLACE/OBJECT: PARKVILLE POST OFFICE AND QUARTERS

HERITAGE REGISTER NUMBER: H1167

LOCATION OF PLACE/OBJECT: 69-73 FITZGIBBON STREET and 27-37 BAYLES STREET
PARKVILLE

THE PERMIT ALLOWS: *Internal and external repairs and alterations to the place, minor landscaping works, reconstruction of rear sheds and associated works, generally in accordance with the following documents:*

- Heritage Impact Statement, Former Parkville PO H1167, Bayles & Fitzgibbon Street, Parkville, prepared by heritage ALLIANCE, dated November 2020
- Architectural plans, Parkville Post Office, Fitzgibbon Street, Parkville, prepared by heritage ALLIANCE, dated 14 September 2020, drawings:
 - A-01 Ground Floor Demolition
 - A-02 First Floor Demolition
 - A-03 Roof Plan
 - A-04 Section A
 - A-05 Proposed Ground Floor
 - A-06 First Floor Proposed
 - A-07 Bathroom Plans
 - A-08 Kitchen Layout
 - A-09 Door and Closure
 - A-10 Bayles Street Extension
 - A-11 Rear Shed Elevations
- Schedule of General Works to Building, Job 2020 – 17 Fmr Parkville PO, prepared by heritage ALLIANCE

THE FOLLOWING CONDITIONS APPLY TO THIS PERMIT:

1. The permission granted for this permit shall expire if one of the following circumstances applies: the permitted works have not commenced within two (2) years of the original date of issue of this permit, or are not completed within four (4) years of the original date of issue of this permit unless otherwise agreed in writing by the Executive Director, Heritage Victoria.
2. The Executive Director, Heritage Victoria is to be given five working days' notice of the intention to commence the approved works.
3. Prior to the commencement of any works approved by this permit, an experienced conservation architect is to be nominated to the Executive Director, Heritage Victoria who shall approve the nomination in writing. The nominated and approved conservation architect shall be appointed by the permit holder to provide advice to assist with the fulfillment of works. The nominated and approved conservation architect shall advise the permit holder on appropriate means of achieving minimal detriment to significant fabric by compliance with best conservation practice.



4. Prior to the commencement of any of the works approved by this permit, a Construction Management Plan (the Plan) must be provided for endorsement by the Executive Director, Heritage Victoria and once endorsed becomes part of the permit. The Plan must include the following:
 - a. A sequencing program for the approved works;
 - b. Details of any temporary infrastructure and services required;
 - c. Protection methods for significant heritage fabric during the undertaking of the works;
 - d. A work site layout plan;
 - e. A dilapidation report (including photographs) for the place to record its existing condition prior to the commencement of works approved by this permit.
 5. Prior to the commencement of any of the works approved by this permit, a tender-ready set of Architectural Drawings must be submitted for the endorsement of the Executive Director, Heritage Victoria and once endorsed becomes part of this permit.
 - a. The Drawings must detail the final design resolution for the following elements in particular:
 - i. Creation of off-set opening for G.08;
 - ii. Demolition of original flooring in G.04, G.08 and F.04;
 - iii. Addition to the rear of G.10;
 - iv. Construction of new fence along Fitzgibbon Street frontage.
 - b. The Drawings must also include the following revisions to the scope of works:
 - i. South wall of the lobby beneath the post boxes to be retained rather than cut down to floor level;
 - ii. Original doors associated with G.06 and G.11 to be retained without alteration;
 - iii. Refinement of designs for new doors to enclose porch openings to Fitzgibbon and Bayles Street to more closely reconstruct the design and material of historic precedent;
 - iv. Retainment of the upper Parkville Post Office sign as an interpretative devise referencing the former use of the place as a post office;
 - v. Removal of solar panels on the lower slopes of the main residence from the scope of works;
 - vi. Refinement of the design for the southern shed to more closely reconstruct the existing historic shed and appearance along Post Office Lane, including incorporation of a low brick plinth and use of short corrugated sheets.
 6. Prior to the commencement of any landscaping works, a tender ready set of Landscape Drawings must be submitted for the endorsement of the Executive Director, Heritage Victoria and once endorsed becomes part of the permit. The Landscape Drawings must include consideration and reference to what is known regarding the historic layout of the rear yard.
 7. Should further minor changes in accordance with the intent and approach of the endorsed documentation become necessary, correspondence and supporting documentation must be prepared and lodged in accordance with the permit condition for assessment by the Executive Director, Heritage Victoria who will advise on the approach to be taken to address these matters.
 8. Approved works or activities are to be planned and carried out in a manner which prevents damage to the registered place/object. However, if other previously hidden original or inaccessible details of the object or place are uncovered, any works that may affect such items must immediately cease. The Executive Director, Heritage Victoria must be notified of the details immediately to enable Heritage Victoria representatives to inspect and record the items, and for discussion to take place on the possible retention of the items, or the issue of a modified approval.
 9. All works must cease, and Heritage Victoria must be contacted if historical archaeological artefacts or deposits are discovered during any excavation or subsurface works. Should any munitions or other potentially explosive artefacts be discovered, Victoria Police is to be immediately alerted and the site is to be immediately cleared of all personnel.
 10. The Executive Director, Heritage Victoria must be informed when the approved works have been completed.
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NOTE THAT PERMISSION HAS BEEN GIVEN FOR INSPECTIONS OF THE PLACE OR OBJECT TO BE UNDERTAKEN DURING THE CARRYING OUT OF WORKS, AND WITHIN SIX (6) MONTHS OF NOTIFICATION OF THEIR COMPLETION.

TAKE NOTICE THAT ANY NATURAL PERSON WHO CARRIES OUT WORKS OR ACTIVITIES NOT IN ACCORDANCE WITH THE PERMIT OR CONDITIONS IS GUILTY OF AN OFFENCE AND LIABLE TO A PENALTY OF 120 PENALTY UNITS (\$19,826 AS AT JULY 2019) OR IN THE CASE OF A BODY CORPORATE 600 PENALTY UNITS (\$99,132 AS AT JULY 2019) UNDER s104 *THE HERITAGE ACT 2017*.

WORKS UNDERTAKEN WITHOUT A PERMIT OR PERMIT EXEMPTION CAN INCUR A FINE OF UP TO 4800 PENALTY UNITS (\$793,056 AS AT JULY 2019) FOR A NATURAL PERSON OR 5 YEARS IMPRISONMENT OR BOTH AND UP TO 9600 PENALTY UNITS (\$1,586,122 AS AT JULY 2019) IN THE CASE OF A BODY CORPORATE UNDER SECTION 87 OF *THE HERITAGE ACT 2017*.

THE ATTENTION OF THE OWNER AND/OR APPLICANT IS DRAWN TO THE NEED TO OBTAIN ALL OTHER RELEVANT PERMITS PRIOR TO THE COMMENCEMENT OF WORKS.

<p>Date Issued:</p> <p>23 March 2021</p>	<p>Signed on behalf of the Executive Director, Heritage Victoria:</p>  <p>Principal Heritage Permits Heritage Victoria</p>	
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IMPORTANT INFORMATION ABOUT THIS PERMIT

WHAT HAS BEEN DECIDED?

The Executive Director, Heritage Victoria has issued a permit under s102 of the *Heritage Act 2017*.

WHEN DOES THE PERMIT BEGIN?

The permit operates from the day the permit is signed by the Executive Director, Heritage Victoria or their delegate.

WHEN DOES A PERMIT EXPIRE?

A permit expires if -

- * the development or any stage of it does not start within the time specified in the permit; or
- * the development or any stage is not completed within the time specified in the permit, or, if no time is specified, within two years after the issue of the permit.

The expiry of a permit does not affect the validity of anything done under that permit before the expiry.

WHAT ABOUT REVIEW OF THE DETERMINATION?

The applicant or the owner of a registered place or registered object may ask the Heritage Council of Victoria to review any condition of a permit imposed by the Executive Director, Heritage Victoria on a permit issued under s102 of the *Heritage Act 2017*.

A request must -

- * be in writing; and.
- * be lodged within 60 days after the permit is issued.

Review request forms can be downloaded at:

www.heritagecouncil.vic.gov.au/hearings-appeals/permit-appeals/permit-appeals-explained/
