



Hon Richard Wynne MP

Minister for Planning

8 Nicholson Street
East Melbourne, Victoria 3002
Telephone: 03 8683 0964
DX210098

Mr Steven Avery
Executive Director
Heritage Victoria
PO Box 500
East Melbourne Victoria 3002

Ref: MBR036803



Dear Mr Avery

STATEMENT OF EXPECTATIONS - HERITAGE VICTORIA

I am pleased to provide you with this Statement of Expectations (SOE) for Heritage Victoria. This SOE applies for the period 1 July 2018 to 30 June 2020, or until otherwise amended.

Improving the administration and enforcement of regulation

This SOE sets out my expectations for Heritage Victoria's contribution to the Victorian Government's program to reduce red tape affecting businesses, not-for-profit organisations, government service providers and households by promoting greater efficiency and effectiveness in the administration and enforcement of regulation. It also outlines my expectations on broader improvements for Heritage Victoria's performance.

As Minister for Planning, I am responsible for administering the *Heritage Act 2017*. This SOE should be read within the context of the objectives, obligations and functions outlined in this Act.

This SOE outlines key governance and performance objectives and targets aimed at improving the administration and enforcement of regulation and thus reducing its cost impact on business and the community. This SOE replaces the Stage 2 SOE issued on 4 February 2018.

Improvements and targets

From consultation with the Department of Environment, Land, Water and Planning, I have identified key elements of governance and operational performance where there are opportunities for Heritage Victoria to make improvements that would reduce cost impacts on business.

Heritage Victoria is expected to identify activities it will undertake to achieve the following performance improvements and targets:

1. Develop systems to improve access and streamline processing of statutory approvals under the *Heritage Act 2017*.
2. Provide guidance for owners and managers of State-listed heritage places and objects, and historical archaeological sites, on requirements and processes under the *Heritage Act 2017*.
3. Develop a proactive approach to enforcement and compliance.
4. Improve transparency in decision-making under the *Heritage Act 2017*.

In developing actions to achieve these improvements and targets, Heritage Victoria is expected to consult with the Red Tape Commissioner, business and the broader community as appropriate.

Reporting

Reporting on your progress to achieve these SOE performance targets should be undertaken in the context of annual financial reporting to avoid dual reporting streams. As part of annual reporting, regulators are expected to report on:

- current baseline levels for performance targets set in this SOE; and
- activities to be undertaken to reach the performance targets and improvements set out in this SOE.

I also expect this SOE should be published on Heritage Victoria's website upon receipt.

I also expect that on receipt of this letter, Heritage Victoria will respond to this SOE, outlining how it intends to achieve the performance improvements and targets set in this SOE. This response should include details of the specific activities that will be undertaken by Heritage Victoria.

I look forward to seeing Heritage Victoria continuously working towards achieving best practice in the administration and enforcement of regulation.

Yours sincerely



HON RICHARD WYNNE MP
Minister for Planning

20 16 18