
HERITAGE PERMIT

GRANTED UNDER SECTION 102 OF THE
HERITAGE ACT 2017

Permit No: P39094



NAME OF PLACE/OBJECT: EXFORD HOMESTEAD

HERITAGE REGISTER NUMBER: H0316

LOCATION OF PLACE/OBJECT: 355-455 EXFORD ROAD AND 655 EXFORD ROAD WEIR
VIEWS, MELTON CITY

THE PERMIT ALLOWS: *Excavation of a trench to facilitate the installation of a sewer along the northern end of the registered place and removal of two Sugar Gum trees (*Eucalyptus cladocalyx*), in generally in accordance with the following documents:*

- *Exford Waters Branch Sewer, Preliminary drawings, prepared by Marshal, Rev B 23/11/2023 (2 pages)*

THE FOLLOWING CONDITIONS APPLY TO THIS PERMIT:

GENERAL CONDITIONS

1. The permission granted for this permit will expire if one of the following circumstances applies: the permitted works have not commenced within two (2) years of the original date of issue of this permit, or are not completed within four (4) years of the original date of issue of this permit. Commencement of the permit begins with onsite physical works.
2. The Executive Director Heritage Victoria is to be given five working days' notice of the intention to commence the approved works.
3. Should further minor changes in accordance with the intent and approach of the endorsed documentation become necessary, correspondence and supporting documentation must be prepared and lodged in accordance with the permit condition for endorsement by the Executive Director Heritage Victoria. If the Executive Director Heritage Victoria considers that the changes are not minor, an amendment to the permit or a new application will be required.
4. Approved works or activities are to be planned and carried out in a manner which prevents damage to the registered place/object. However, if other previously hidden original or inaccessible details of the object or place are uncovered, any works that may affect such items must immediately cease. The Executive Director Heritage Victoria must be notified of the details immediately to enable Heritage Victoria representatives to inspect and record the items, and for discussion to take place on the possible retention of the items, or the issue of a modified approval.
5. The Executive Director Heritage Victoria must be informed when the approved works have been completed.
6. The works approved by this permit must be carried out in their entirety unless otherwise agreed in writing by the Executive Director Heritage Victoria.

SEWER BRANCH WORKS

7. No Grey Box (*Eucalyptus microcarpa*) trees are approved for removal or significant impact as a result of approved sewer branch works.
8. Prior to the commencement of any of the works approved by this permit a construction ready (marked as such) set of the branch sewer drawings must be submitted to the Executive Director Heritage Victoria for approval. Once approved, the drawings will be endorsed and will then form part of the permit. The drawings must be revised to retain Grey Box (*Eucalyptus microcarpa*) trees on site consistent with the recommendations of the Tree Protection and Management Plan approved at condition 9.
9. Prior to the commencement of any of the works approved by this permit, a Tree Management and Protection Plan and Tree Removal Plan prepared by a suitably qualified professional must be submitted to the Executive Director Heritage Victoria for approval. Once approved, the plan(s) will be endorsed and will then form part of the permit. The Tree Management and Protection Plan must be prepared in accordance with AS4970 *Protection of trees on development sites*. Any tree removal is limited to Sugar Gum trees (*Eucalyptus cladocalyx*).
10. Prior to the commencement of any of the works approved by this permit, a Heritage Protection Plan must be submitted to the Executive Director Heritage Victoria for approval. Once approved, the Heritage Protection Plan will be endorsed and will then form part of the permit. The Heritage Protection Plan must include a sequencing program for the approved works, details of any temporary infrastructure and services required, protection methods for the heritage place during the undertaking of the works and a work site layout plan.

ARCHAEOLOGY

11. Prior to the commencement of works, the details of the nominated archaeologist/s must be provided to the Executive Director for approval.
12. All staff and contractors involved in the ground or subsurface disturbance authorised under this permit are to attend a historical archaeological induction prior to their commencement. The induction, developed and presented by the nominated archaeologist (see Condition 11), must summarize the types of archaeological deposits, features and artefacts which may be discovered, the process of reporting the discovery, and the relevant provisions of the *Heritage Act 2017*.
13. All archaeological works, including investigation, recording, artefact management (including analysis, cataloguing, conservation, and packing) and reporting, must be in accordance with Heritage Victoria's *Guidelines for Investigating Historical Archaeological Artefacts and Sites* (July 2015), and be to the satisfaction of the Executive Director.
14. Trenching and other ground and subsurface works and activities in areas of high archaeological potential, as identified as 'ACP2 Study Area' in Figures 17-19, and as detailed in Section 9.2.1, of the Application (Ochre Imprints, 18 October 2023) requires monitoring at all times by the archaeologist authorised under Condition 11 of this permit. The archaeologist must direct the works to cease if historical archaeological features, artefacts and/or deposits are uncovered in order to investigate the deposit by hand and record all archaeological remains (using a context-based system) to the satisfaction of the Executive Director Heritage Victoria. If significant archaeological deposits, features or artefacts are discovered, an expanded excavation to expose the full extent of the feature may be necessary, to be endorsed by the Executive Director. Archaeological features are not to be removed until the findings of the excavation required are provided to the Executive Director

Heritage Victoria to determine if additional excavation is necessary. Any archaeological features of high significance may need to be retained in-situ if they relate to the Exford Homestead occupation.

15. Ground and subsurface disturbing works and activities outside of what is authorised under Condition 14 of this permit do not require archaeological monitoring, however if historical archaeological features, deposits, and/or artefacts are discovered, the works within 5m must cease immediately and the archaeologist (Condition 11) must be contacted to evaluate the find. An archaeological excavation may be required at that time, to be determined in consultation with (and approval from) the Executive Director Heritage Victoria.
16. The applicant is liable for all expenses arising from the conservation, storage, management and curation of any significant historical archaeological artefacts that are recovered and retained as a result of the project works, to the satisfaction of the Executive Director Heritage Victoria.
17. Significant historical archaeological artefacts are to be initially retained, only being discarded once/if the submitted Artefact Retention and Discard Policy (ARDP) has been approved by the Executive Director Heritage Victoria. No post-excavation artefact discard is to occur unless in accordance with a post-excavation ARDP, which has been submitted by the archaeologist within six (6) months of the completion of fieldwork to the Executive Director Heritage Victoria for approval.
18. In the event significant artefacts requiring conservation treatment are discovered, an Artefact Conservation Proposal (ACP) must be prepared by the archaeologist (Condition 11) and a suitably qualified conservator (as approved in writing by the Executive Director), and submitted to the Executive Director within two (2) months of the completion of fieldwork, for approval. The ACP must be informed by the post-excavation evaluation of site and context significance. All conservation works proposed within the ACP must be completed within six (6) months of the date of endorsement, unless an extension has been granted by the Executive Director. All retained artefacts must be conserved to at least a stable condition, and to the satisfaction of the Executive Director.
19. The archaeologist must lodge all artefacts approved for retention with Heritage Victoria within one (1) year of the completion of fieldwork, unless an extension has been granted by the Executive Director. All artefacts must be packed, labelled and curated in accordance with the guidelines. A collection storage fee of \$100 per artefact box (standard size accepted by Heritage Victoria) will be required for the permanent storage and curation of any significant artefacts that are retained. This fee is payable to Heritage Victoria and will be required prior to the lodging of the collection with Heritage Victoria.
20. The archaeologist must lodge an electronic copy of the Permit Report to Heritage Victoria within one (1) year of the completion of fieldwork. The report must include results of background historical research; plans and images; project records, reporting and a synthesis; and a revised statement of significance for the site. If artefacts are discovered, the artefact catalogue, analysis of the assemblage, statement of significance for the assemblage, and details of any artefact conservation must also be included in the report. Any revisions to the report required by the Executive Director Heritage Victoria must be submitted within the designated timeframe.

NOTE THAT PERMISSION HAS BEEN GIVEN FOR INSPECTIONS OF THE PLACE OR OBJECT TO BE UNDERTAKEN DURING THE CARRYING OUT OF WORKS, AND WITHIN SIX (6) MONTHS OF NOTIFICATION OF THEIR COMPLETION.

TAKE NOTICE THAT ANY NATURAL PERSON WHO CARRIES OUT WORKS OR ACTIVITIES NOT IN ACCORDANCE WITH THE PERMIT OR CONDITIONS IS GUILTY OF AN OFFENCE AND LIABLE TO A PENALTY OF 120 PENALTY UNITS (\$22,190.40 FROM 1 JULY 2022) OR IN THE CASE OF A BODY CORPORATE 600 PENALTY UNITS (\$110,952 FROM 1 JULY 2022) UNDER s104 THE HERITAGE ACT 2017.

WORKS UNDERTAKEN WITHOUT A PERMIT OR PERMIT EXEMPTION CAN INCUR A FINE OF UP TO 4800 PENALTY UNITS (\$887,616 FROM 1 JULY 2022) FOR A NATURAL PERSON OR 5 YEARS IMPRISONMENT OR BOTH AND UP TO 9600 PENALTY UNITS (\$1,775,232 FROM 1 JULY 2022) IN THE CASE OF A BODY CORPORATE UNDER SECTION 87 OF THE HERITAGE ACT 2017.

THE ATTENTION OF THE OWNER AND/OR APPLICANT IS DRAWN TO THE NEED TO OBTAIN ALL OTHER RELEVANT PERMITS PRIOR TO THE COMMENCEMENT OF WORKS.

Date Issued:

23 February
2024

**Signed as delegate for the Executive Director,
Heritage Victoria pursuant to the Instrument of
Delegation**



A handwritten signature in black ink that reads "Nicola Stairmand".

Nicola Stairmand
Manager, Statutory Approvals
Heritage Victoria