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# HERITAGE PERMIT

GRANTED UNDER SECTION 102 OF THE  
HERITAGE ACT 2017

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Permit No: P38511



**NAME OF PLACE/OBJECT:** ROYAL EXHIBITION BUILDING AND CARLTON GARDENS (WORLD HERITAGE PLACE)

**HERITAGE REGISTER NUMBER:** H1501

**LOCATION OF PLACE/OBJECT:** NICHOLSON STREET AND VICTORIA STREET AND RATHDOWNE STREET AND CARLTON STREET CARLTON, MELBOURNE CITY

**THE PERMIT ALLOWS:** *Works to facilitate the Melbourne International Flower and Garden Show from 2024 through 2027 inclusive, generally in accordance with the following documents:*

- Covering document – MIFGS 2024-2027, prepared by IMG, undated.
- 2024 MIFGS Show Map
- 2024 MIFGS Garden Protection Method Statement
- 2024 MIFGS Ground Protection excerpts from MIFGS Exhibitor Manual
- 2024 MIFGS Landscape Designers' Guide
- 2024 MIFGS Turf Reinstatement Process
- 2024 MIFGS Irrigation Plan
- 2024 MIFGS Irrigation Map
- 2023 MIFGS Arboricultural Assessment - Post-event report 2023, prepared by Treelogic, dated 18 May 2023.
- 2024 Production Schedule
- 2024 Power and Lighting Plan (incl. Twilight)
- Heritage impact statement, prepared by GML Heritage, dated 11 December 2023.
- 2024 MIFGS Tree Protection Management Plan, prepared by Treelogic, dated 1 December 2023.

**THE FOLLOWING CONDITIONS APPLY TO THIS PERMIT:**

1. This permit expires on **31 May 2027** unless otherwise agreed in writing by the Executive Director, Heritage Victoria.
2. The Executive Director is to be given five days' notice of the intention to commence the approved works.
3. Should further minor changes in accordance with the intent and approach of the endorsed documentation become necessary, correspondence and supporting documentation must be prepared and lodged in accordance with the permit condition for endorsement by the

Executive Director Heritage Victoria. If the Executive Director considers that the changes are not minor, an amendment to the permit or a new application will be required.

4. Approved works or activities are to be planned and carried out in a manner which prevents damage to the registered place/object. However, if other previously hidden original or inaccessible details of the object or place are uncovered, any works that may affect such items must immediately cease. The Executive Director, Heritage Victoria must be notified of the details immediately to enable Heritage Victoria representatives to inspect and record the items, and for discussion to take place on the possible retention of the items, or the issue of a modified approval.
5. All works must cease, and Heritage Victoria must be contacted if historical archaeological artefacts or deposits are discovered during any excavation or subsurface works.
6. Physical alteration to the fabric of the Royal Exhibition Building is not permitted.
7. Digging, excavating, trenching or hole boring is not permitted to grassed surfaces.
8. Nailing, pruning, cutting or tying back of branches is not permitted to trees.
9. Lighting or sound equipment must not be fixed directly to any trees.
10. Heavy watering is not permitted during the four days prior to the installation of protective ground coverings, to ensure that the soil is moist, but not soft, at the time of the installation
11. Use of road-base, crushed rock and/or granite sand to level exhibition areas is not permitted.

#### **PRIOR TO COMMENCEMENT OF EACH YEARS EVENT SEASON**

12. **By 1 May each year**, dates for the following years event season (2025, 2026 and 2027) must be confirmed in writing by the Executive Director Heritage Victoria.
13. Prior to the commencement of each event season (2024, 2025, 2026 and 2027) a **Pre-event Condition Report** based on a site inspection prior to **1 February each year** must be provided to the satisfaction of the Executive Director, Heritage Victoria.
14. Prior to the commencement of each event season (2024, 2025, 2026 and 2027), a Final Layout Plan for the event must be submitted to the Executive Director, Heritage Victoria for approval. Once approved the Final Layout Plan will be endorsed and will then form part of the permit. The Final Layout Plan must be generally in accordance with the 2024 MIFGS Show Map. The Final Layout Plan must include but not be limited to the following:
  - Site Plan of the main installations, generally in accordance with 2024 MIFGS Show Map;
  - Additional stalls/features/temporary features not documented in the permit application;
  - Any additional lighting displays;
  - Signage associated with the presentation of the event;
  - Locations of any temporary buildings and structures such as ticketing boxes, food trucks and generators;
  - A Tree Protection Management Plan prepared in accordance with AS4970 *Protection of trees on development sites*.

#### **AT CONCLUSION OF EACH YEARS EVENT SEASON**

15. At the conclusion of each event season (**by 31 May each year** or otherwise agreed in writing by the Executive Director, Heritage Victoria), a site inspection by an officer of Heritage Victoria must be carried out to inspect the condition of the place.
16. At the conclusion of each event season (**by 31 May each year** or otherwise agreed in writing by the Executive Director, Heritage Victoria), the following condition reports are to be prepared by suitably qualified professionals (independent from the event) and submitted to the Executive Director, Heritage Victoria, for approval. Once approved the condition reports will be endorsed and will then form part of the permit:
  - o Post-event condition report, including impacts and repair actions to the Royal Exhibition Building (interior and exterior) and Carlton Gardens (including but not limited to aerating, scarification, top dressing, over seeding and fertilising of grassed areas), any variations to the approved documents and recommendations for any outstanding repair actions.
  - o A soil compaction assessment, based on the condition of the place before and after the event, including recommendations for future soil protection.  
  
Recommendations included in the reports approved by the Executive Director, Heritage Victoria under condition 16 must be implemented before **31 July each year**.
17. The Executive Director, Heritage Victoria must be informed when the approved works have been completed.
18. The works approved by this permit must be carried out in their entirety unless otherwise agreed in writing by the Executive Director Heritage Victoria.

**NOTE THAT PERMISSION HAS BEEN GIVEN FOR INSPECTIONS OF THE PLACE OR OBJECT TO BE UNDERTAKEN DURING THE CARRYING OUT OF WORKS, AND WITHIN SIX (6) MONTHS OF NOTIFICATION OF THEIR COMPLETION.**

**TAKE NOTICE THAT ANY NATURAL PERSON WHO CARRIES OUT WORKS OR ACTIVITIES NOT IN ACCORDANCE WITH THE PERMIT OR CONDITIONS IS GUILTY OF AN OFFENCE AND LIABLE TO A PENALTY OF 120 PENALTY UNITS (\$22,190.40 FROM 1 JULY 2022) OR IN THE CASE OF A BODY CORPORATE 600 PENALTY UNITS (\$110,952 FROM 1 JULY 2022) UNDER s104 THE HERITAGE ACT 2017.**

**WORKS UNDERTAKEN WITHOUT A PERMIT OR PERMIT EXEMPTION CAN INCUR A FINE OF UP TO 4800 PENALTY UNITS (\$887,616 FROM 1 JULY 2022) FOR A NATURAL PERSON OR 5 YEARS IMPRISONMENT OR BOTH AND UP TO 9600 PENALTY UNITS (\$1,775,232 FROM 1 JULY 2022) IN THE CASE OF A BODY CORPORATE UNDER SECTION 87 OF THE HERITAGE ACT 2017.**

**THE ATTENTION OF THE OWNER AND/OR APPLICANT IS DRAWN TO THE NEED TO OBTAIN ALL OTHER RELEVANT PERMITS PRIOR TO THE COMMENCEMENT OF WORKS.**

**Date Issued:**

21 February  
2024

**Signed as delegate for the Executive Director,  
Heritage Victoria pursuant to the Instrument of  
Delegation**



A handwritten signature in black ink that reads "Nicola Stairmand". The signature is written in a cursive style with a long, sweeping tail on the letter "d".

**Nicola Stairmand**  
Manager, Statutory Approvals  
Heritage Victoria