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# HERITAGE PERMIT

GRANTED UNDER SECTION 102 OF THE  
HERITAGE ACT 2017

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Permit No: P37314

Applicant:



**NAME OF PLACE/OBJECT:** PORT MELBOURNE COURT HOUSE, POLICE STATION  
AND LOCK-UP

**HERITAGE REGISTER NUMBER:** H1318

**LOCATION OF PLACE/OBJECT:** 113-119 BAY STREET AND GRAHAM STREET AND 111  
BAY STREET PORT MELBOURNE, PORT PHILLIP CITY

**THE PERMIT ALLOWS:** Retention of existing temporary PVC marquee until 30 October 2025 and like for like replacement of Baltic Pine floorboards in the dining hall, generally in accordance with the following documents:

- *Heritage Impact Statement prepared by GML Heritage dated 29 August 2022*

THE FOLLOWING CONDITIONS APPLY TO THIS PERMIT:

1. The permission granted for this permit will expire if the permitted conservation works have not commenced within one (1) year of the original date of issue of this permit and are not completed within two (2) years of the original date of issue of this permit unless otherwise agreed in writing by the Executive Director Heritage Victoria.
2. The marquee can be retained until 30 October 2025 provided the conservation works have commenced within one (1) year and are completed within the two (2) year time frame.
3. The Executive Director Heritage Victoria is to be given five working days' notice of the intention to commence the approved conservation works.
4. Should further minor changes in accordance with the intent and approach of the endorsed documentation become necessary, correspondence and supporting documentation must be prepared and lodged in accordance with the permit condition for endorsement by the Executive Director Heritage Victoria. If the Executive Director considers that the changes are not minor, an amendment to the permit or a new application will be required.
5. Prior to the commencement of the replacement of the Baltic Pine floorboards, a **Conservation Methodology** for the works must be submitted to the Executive Director Heritage Victoria for approval. Once approved, the Conservation Methodology will be endorsed and will then form part of the permit. This methodology must include a specification for the replacement boards being used for all areas of the dining room.
6. Prior to the removal of the marquee, a **Heritage Protection Plan** detailing the removal of the marquee must be submitted to the Executive Director Heritage Victoria for approval. Once approved, the Heritage Protection Plan will be endorsed and will then form part of the permit. This Plan must detail how the marquee will be removed and how significant fabric will be protected during the works.
7. If Condition 1 is satisfied, the Plan must be submitted by 30 April 2025 (6 months prior to the Permit expiry).

8. If Condition 1 is not satisfied, the marquee will be considered unauthorised and is required to be removed as soon as practical. A Heritage Protection Plan must be submitted prior to removal.
7. Approved works or activities are to be planned and carried out in a manner which prevents damage to the registered place/object. However, if other previously hidden original or inaccessible details of the object or place are uncovered, any works that may affect such items must immediately cease. The Executive Director Heritage Victoria must be notified of the details immediately to enable Heritage Victoria representatives to inspect and record the items, and for discussion to take place on the possible retention of the items, or the issue of a modified approval.
8. All works must cease, and Heritage Victoria must be contacted if historical archaeological artefacts or deposits are discovered during any excavation or subsurface works.
9. The Executive Director Heritage Victoria must be informed when the approved works have been completed.
10. The works approved by this permit must be carried out in their entirety unless otherwise agreed in writing by the Executive Director Heritage Victoria.

**NOTE THAT PERMISSION HAS BEEN GIVEN FOR INSPECTIONS OF THE PLACE OR OBJECT TO BE UNDERTAKEN DURING THE CARRYING OUT OF WORKS, AND WITHIN SIX (6) MONTHS OF NOTIFICATION OF THEIR COMPLETION.**

**TAKE NOTICE THAT ANY NATURAL PERSON WHO CARRIES OUT WORKS OR ACTIVITIES NOT IN ACCORDANCE WITH THE PERMIT OR CONDITIONS IS GUILTY OF AN OFFENCE AND LIABLE TO A PENALTY OF 120 PENALTY UNITS (\$22,190.40 FROM 1 JULY 2022) OR IN THE CASE OF A BODY CORPORATE 600 PENALTY UNITS (\$110,952 FROM 1 JULY 2022) UNDER s104 THE HERITAGE ACT 2017.**

**WORKS UNDERTAKEN WITHOUT A PERMIT OR PERMIT EXEMPTION CAN INCUR A FINE OF UP TO 4800 PENALTY UNITS (\$887,616 FROM 1 JULY 2022) FOR A NATURAL PERSON OR 5 YEARS IMPRISONMENT OR BOTH AND UP TO 9600 PENALTY UNITS (\$1,775,232 FROM 1 JULY 2022) IN THE CASE OF A BODY CORPORATE UNDER SECTION 87 OF THE HERITAGE ACT 2017.**

**THE ATTENTION OF THE OWNER AND/OR APPLICANT IS DRAWN TO THE NEED TO OBTAIN ALL OTHER RELEVANT PERMITS PRIOR TO THE COMMENCEMENT OF WORKS.**

**Date Issued:**

07 November  
2022

**Signed as delegate for the Executive Director,  
Heritage Victoria pursuant to the Instrument of  
Delegation**



**Katrina Dernelley**  
Acting Principal, Permits  
Heritage Victoria

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