

Attachment 1

Current status of heritage advisory services

State supported heritage advisory services operate around Australia, with the most recent service introduced in the Northern Territory in 1994. State/territory heritage advisory services operate in New South Wales, Victoria, Western Australia, South Australia, the Australian Capital Territory and the Northern Territory.

In general, higher levels of government funding have been required during the initial establishment of these services. In states with the longest running services, more financially efficient services have been achieved over time by devolving full financial responsibility to local government. Having commenced the project with state seed-funding, many councils now fully fund heritage advisory services.

In Queensland, there are several services operating independently at local government level. Since April 2006, the Queensland Heritage Council has funded a **Rural Heritage Advisor**, a project started as a trial for homesteads and expanded to include places in rural and remote areas where professional advice is not otherwise available.

In the Australian Capital Territory, free heritage and architectural advice is available for heritage owners and purchasers. The ACT heritage advisory service provides guidance on renovating or extending a heritage home and the service is provided by Philip Leeson Architects Pty Ltd. One free appointment is provided and is an independent service supported by the ACT Government.

In Tasmania the state heritage authority has traditionally provided heritage expertise to the whole state or local councils directly employ expert conservation architects/ heritage experts or officers. Tasmania is implementing a reform process to better define a state/local heritage management model. Reform includes achieving greater state leadership and support for local government. Currently, where there is no local heritage advisory service, the territory/state fills the expert advice gap.

Since the 1997 national evaluation of heritage advisory services, the number of heritage advisors has increased from 152 to more than 200. This excludes a number of non-state supported advisory services operated independently by local governments and full time staff employed directly by local government. The national list of known heritage advisors is at Attachment 6. The Productivity Commission's Inquiry into the Conservation of Australia's Historic Heritage Places (2006) surveyed Australian local government authorities. Of responding councils (comprising some 75% of Australian local government), 50% provided some kind of assistance to owners of historic heritage places comprising grants, low interest loans, advisory services, rate rebates/concessions and other incentives. Heritage advisory services were the main type of assistance provided, with 40% of responding councils delivering heritage advisory services (2006:331).

FIGURE 1 HERITAGE ADVISORY SERVICES - SURVEY OF LOCAL GOVERNMENT 2005

Employment of Heritage Advisors Proportion of responding councils Australia - 2005				
State	Councils who employ a Heritage Advisor	Proportion of heritage advisors employed on part-time basis	Average days per month ^a	Access to a Heritage Advisor employed by another council
	%	%	No	%
New South Wales	81.5	85.0	2.1	1.5
Vic	83.9	96.2	2.7	1.6
Qld	9.3	77.8	2.9	4.1
WA	31.4	92.6	3.2	11.6
SA	43.8	92.9	1.9	6.3
Tas	31.8	85.7	5.0	0.0

^a For part-time advisors

Source: Productivity Commission 2005, Productivity Commission Survey of Local Governments 2005, Commonwealth of Australia, Melbourne, <http://www.pc.gov.au/inquiry/heritage/draftreport/heritage.pdf>, p. 237 at <http://www.environment.gov.au/soe/2006/publications/drs/indicator/249/index.html>

FIGURE 2 STATE/TERRITORY HERITAGE ADVISORY SERVICES – SUMMARY INFORMATION

State	Heritage Advisory Services	Date Started	Location of first service	Number of council areas served by Advisors 1999	Number of council areas served by Advisors in 2008
ACT	Yes	-	-	-	1 (for Territory)
New South Wales	Yes	1983	Windsor, Richmond	93	101 (State funding to 73 of 105 rural councils)
NT	Yes	1994	Alice Springs	2	2 Alice Springs Region, Darwin Region
QLD	Yes	1992	Maryborough Charters Towers	6	8 (independent, not state funded)
SA	Yes	1987	Burra Burra	15	33 of 68 councils or
TAS	Nil	-	-	(3) (Heritage Officers)	(3) Heritage Officers,(6) Heritage Consultants 31% of councils
VIC	Yes	1977	Maldon	44	64 93% of councils
WA	Yes	1992	Mid West Region – Geraldton South West Region – Bunbury Great Southern Region – Albany	6 Regions	9 Regions (inc Metro) (99 Regional Local Governments + 3 Metropolitan Local Governments) 71% of councils
TOTAL				152	227

Attachment 2

Future directions for heritage advisory services

There has been no national evaluation of heritage advisory services since the 1997 McDougall and Vines report.

Ideally, it is recommended that heritage advisory services be part of a wider council strategy to identify, protect and manage local heritage. At best, the heritage advisory services have a wide ranging scope and are resourced to provide a range of heritage services, beyond providing advice on permits/planning applications. Many councils have since adopted longer term heritage management approaches by fully funding advisory positions, recruiting full time staff and developing heritage skills within existing staff.

Heritage advisory services benefit from a clear state commitment to fund the program. Victoria's heritage advisory services are currently supported by the Victorian Heritage Strategy, '*Victoria's Heritage: strengthening our communities*' (see <http://www.heritage.vic.gov.au/Publications/Victorias-Heritage-Strategy.aspx> ,) providing recurrent funding for the program. The Strategy commits action to 'Improve local government and community access to heritage advisory services, particularly in rural and regional Victoria.'

The Western Australia, Victoria, South Australia and New South Wales states are currently running well established heritage advisory services and increasingly seeking to promote the service to councils who have not previously sought or benefited from such services.

Queensland funds a rural heritage advisory position and a number of local councils are running separate advisory programs. *The Queensland Cultural Heritage Ministerial Advisory Committee Final Report* (1995) into Queensland's cultural heritage management (see http://www.epa.qld.gov.au/publications/p01587aa.pdf/Cultural_Heritage_Ministerial_Advisory_Committee_final_report.pdf) recommended that the state government, in collaboration with local government, consider the reintroduction of the local Heritage Advisory Program. Queensland has in the past supported local heritage advisory services.

As part of the reform of Tasmanian heritage management, the Godden Mackay Logan 2005 report of the Tasmanian Heritage Act Review made a recommendation (see http://www.heritage.tas.gov.au/media/word/LST_recommendations.doc , recommendation 33) that all local government agencies have access to heritage advisory services.

The successful model of heritage advisor to local councils has been applied beyond local government. From 2008, Heritage Victoria is piloting funding a heritage advisor position within a state government department, seeking to expand this successful local government program to the state level.

In June 2008 Heritage Victoria also commenced an **Archaeology Awareness and Advisor Project** which funds the appointment of an (archaeological) advisor to increase community awareness of the appropriate protection and management of historical archaeological sites and places. Heritage Victoria has also commenced a pilot **Materials and Collections Advisory Service** and a **Landscape and Horticultural Advisory Service** providing specialist advice in those fields.

Attachment 3

Guideline brief for engaging a heritage advisor

New South Wales, Victoria, South Australia and Western Australia all have standard contracts, model briefs and other reporting documents for use by local councils. In the absence of a national or state model, the following guideline brief provides a standard typical of heritage advisory service briefs.

This guideline brief is designed to be adapted to local circumstance.

Guideline Brief for Engaging a Heritage Advisor

Role of the Heritage Advisor

The primary goal of all heritage advisors and of a heritage advisory program is to assist local and state governments and the community in the effective management of their heritage assets. Heritage assets include buildings, sites, relics, cultural landscapes, natural heritage, precincts, main streets, shipwrecks, cemeteries, archaeological sites, industrial heritage sites and movable items/collections.

There are four essential qualities of a heritage advisor:

- adequate knowledge of conservation policies and practice, and suitable experience in heritage conservation work
- an ability to provide practical conservation design solutions
- good inter-personal and oral and written communication skills, and an ability to actively promote heritage conservation through education and management
- an ability to resolve problems and negotiate acceptable solutions to problems involving heritage matters

Skills and Qualities

Applicants should demonstrate their ability to meet the following criteria:

1. appropriate tertiary qualifications in architecture, building, engineering and/or a heritage related field
2. a good working knowledge and experience in current heritage management theory and practice including:
 - a. The Burra Charter
 - b. Preparation of conservation plans and other management documents
- c. Building preservation theory and practice
- d. Assessment of significance
- e. Preparation of conservation studies/surveys
3. good knowledge and experience in the application of relevant Commonwealth, state/territory and local heritage and planning legislation and local heritage management and planning processes (*list relevant legislation*)

4. be reasonably knowledgeable and experienced in heritage and urban design matters. Advisors are required to respond to a variety of situations which impact upon heritage management including planning, building, fire and access issues, urban design matters etc. It is necessary for the advisor to quickly comprehend complex situations and find options for resolution
5. ability and experience in the preparation and implementation of heritage management strategies and plans and ability to provide leadership in the delivery of best practice heritage management for local government
6. good inter-personal and oral and written communication skills and an ability to actively promote heritage conservation through education and management
7. demonstrated liaison experience, good problem solving skills and an ability to sensitively negotiate acceptable solutions to issues involving heritage matters where these arise
8. possess and continuously develop a good understanding of current heritage management issues including conservation philosophy, technology, procedures, legislation and current heritage debate
9. capacity to acquire knowledge of the cultural heritage of the local area
10. an understanding or capacity to acquire knowledge of holistic heritage matters including Indigenous, natural and movable heritage
11. be able to manage own time and workload, be responsive and meet deadlines
12. hold a current driver's licence.

Duties

The work to be carried out by the advisor is as follows:

- (1) Work with council to develop a **heritage strategy or work plan** and report on its implementation to council and state heritage authority.
- (2) **Review existing heritage management, education and promotional arrangements for heritage in the area** and take steps to correct deficiencies:
 - (a) **Education:** the advisor will review the heritage educational needs for local council staff, councilors, local professionals, trades people, schools and the community in general
 - (b) **Management:** the advisor will review the current arrangements for heritage including the establishment of a heritage committee to the council, the survey and protection of items, the dissemination of adequate and appropriate information to owners about the listing, protection and general care of heritage places and items and the way in which change to heritage items and sites is managed by the council.

The advisor will also advise on the adequacy or deficiencies of the relevant planning instrument/scheme and other council documents

- (c) **Promotion:** the advisor will review what pro-active steps have been taken to promote heritage conservation in the area. Such measures may include:
- the commissioning of main street studies and urban design strategies
 - the establishment of local heritage funds
 - the preparation and distribution of appropriate information to assist the local community to understand and conserve heritage items (flyers, online resources including online information/database of local heritage places, fact sheets).
 - the establishment of interpretation programs – signage/plaques, walks
 - the active pursuit of heritage based tourism in the area
 - delivery of heritage awareness training to councilors/staff
 - promotion of local commercial/corporate and private sponsorship of heritage programs
 - annual heritage awards, including volunteer and heritage conservation/building design awards
 - development of collaborative partnerships and collaboration with Councils cultural, arts, economic development, tourism, indigenous, history, library and local studies, museum, social staff and programs
 - deliver heritage training programs to council staff, councillors and the local community
 - improvement of **public access to heritage** information. Publish heritage information, frequently asked questions, brochures, policies, guidance and heritage plans online and an electronic database of local heritage places
 - providing text and photographs to council for public relations/promotion as necessary, for media releases/newsletters
 - identifying opportunities for heritage-based tourism and economic development.
- (3) Assess all previous studies on heritage in the area** and in particular, the recommendations of heritage studies and seek to encourage the implementation of these recommendations where appropriate.
- (4) Provide free conservation advice to property owners** with respect to development, maintenance, repairs and conservation work undertaken at heritage places. This work is generally to be restricted to providing sufficient advice for the owner to proceed in a way which will have a positive outcome for the heritage place concerned. It is not intended that the advisor replace the role of a normal architectural service in supplying working drawings. Where the job is large it can be handled by an independent architect although it is accepted that a somewhat greater level of advice and support may be provided where the item is owned by a non-profit community group, local council or where the area is isolated and there is limited access to appropriate heritage services.

- (5) **Assist the council in managing change by providing advice on development and building** applications involving heritage items and issues and also advice on other works which may affect heritage places which may not require formal approval.
- (6) **Compile a list of suitably qualified and experienced local heritage consultants,** architects, engineers, builders, archaeologists and other conservation specialists, tradesmen and suppliers for the purpose of providing advice to heritage owners.
- (7) **Monitor the condition and maintenance of heritage items** in the area.
- (8) Where necessary, **supervise any council commissioned heritage survey or conservation studies.**
- (9) **Promote and assist heritage owners,** where necessary, to apply for **relevant Heritage funding** or assistance.
- (10) Provide **advice concerning matters for action under the relevant state or territory heritage or planning legislation.**
- (11) **Establish,** where none exists in an organised way, **the collection of heritage resource material** including photographs to assist heritage conservation and promotion in the area; this may be done in consultation with the council, the library and the local historical society.
- (12) **Provide advice on Commonwealth, state and local government initiatives** that are relevant to heritage matters.
- (13) Provide advice to council on **council-owned or managed public heritage assets.**

Supervision

The heritage advisor will generally be responsible to a *council officer, generally the local council planner*. To achieve the objectives of the program, it is recommended that the advisor be given reasonable freedom of operation including direct negotiation with the local community, councillors, owners, developers, government and the state heritage authorities and the making of recommendations to the council.

Back-up facilities

Telephone, office space, appointment-taking facilities, and photographic supplies are be provided by the council.

Terms of payment

The *number of visits per year and \$ per month need to be outlined in the advisor's contract*. The following contract format could be useful:

Payment will be at the rate of \$ per eight hour visit, inclusive of all expenses except for travel.

The Advisor will be paid cents per kilometre for using a personal vehicle on inspections, etc. unless the council supplies a vehicle.

Where Applicable: When advice is required from the Advisor's office in between visits the Advisor will be paid at the rate of \$ per hour.

Procedure for Payment

The heritage advisor is be required to lodge a claim for payment with the *relevant council officer, eg town planner*, every month.

Restriction on other work because of possible Conflict of Interest

It may be necessary to restrict the extent of work of advisors. (*This may not apply in all cases.*) The advisor or the advisor's firm may not undertake other paid work in the local government area concerned except with council clearance to the following exemptions:

- (a) continuation of architectural services to completion on a heritage project which had commenced at the time of the appointment of the advisor;
- (b) work on any matter provided it does not:
 - (i) involve a heritage item, a heritage site or an item in an urban conservation area whether listed or not; or
 - (ii) involve any item which might reasonably be expected to have been the subject of advice by a heritage advisor; or
 - (iii) lead to a conflict of interest with the role of heritage advisor.

General conditions

Either party may terminate this agreement on one month's written notice. The terms of this contractual letter may be varied with the agreement of both parties and the endorsement of the state heritage authority.

Reporting requirements

The advisor must keep a **diary in relation to all work carried out**. This would record visit days, the jobs carried out through each day, the person/s seen and the issue involved. This diary will be used as the basis for preparing reports, including an annual report to the council and the relevant state heritage authority.

An advisor should prepare an **annual report** for council (and where supported by the state heritage authority, the state heritage authority) on council's implementation of a heritage strategy or work plan.

Attachment 4

State/territory online references and resources

State	Resource	Content	Link
New South Wales	Publication & Templates	How to set up a Heritage Advisory service. Includes the following templates:	http://www.heritage.nsw.gov.au/docs/info_HeritageAdvisorService.pdf (2007)
	Template	Model Expression of Interest	
	Template	Model Letter of Offer and Duty Statement	
	Template	Annual Report on Heritage Strategy Implementation	
	Publication	Local Government Heritage Guidelines to assist council heritage management.	http://www.heritage.nsw.gov.au/guidelines/index.htm
	Publication	Recommendations for Local Council Heritage Management	http://www.heritage.nsw.gov.au/docs/info_recommendations_for_local_councils.pdf
VIC	Information	Details and criteria for local councils on grants for Heritage Advisory Services.	http://www.heritage.vic.gov.au//Funding/Local-government-grants.aspx
	Template	Template brief to engage Heritage Advisor	http://www.heritage.vic.gov.au/admin/file/content2/c7/Recommended_consultancy_brief_2008.pdf
	Guidelines	Guidance for assessing development applications under the Heritage Overlay.	http://www.heritage.vic.gov.au/Forms-Guidelines/Heritage-overlay-guidelines.aspx?preview=true

State	Resource	Content	Link
WA	Contract	Provision of Regional Heritage Advisory Services	Contact Heritage council of WA Grants Administrator http://www.heritage.wa.gov.au/
	Template	Performance Management Review Template	
SA	Contract	Standard contract for Heritage Advisory Service	Contact Heritage Branch, SA http://www.environment.sa.gov.au/heritage/
	Template	Standard Consultancy Brief for Heritage Advisory Service	
NT, QLD, TAS, ACT	Refer to state heritage authority Heritage Advisor Contact & templates within this Handbook. Individual Councils in Queensland,		http://www.epa.qld.gov.au/cultural_heritage/ http://www.heritage.tas.gov.au/ http://www.nt.gov.au/nreta/heritage/index.html

Attachment 5

Standard letter for councils calling for expressions of interest from consultants for the position of Heritage Advisor.

Dear _____,

PROPOSED HERITAGE ADVISOR POSITION FORCOUNCIL

I am pleased to invite you to express your interest in the above position.

Council is of the opinion that the appointment of a Heritage Advisor would assist deliver the local residents, businesses and the general community expert heritage advice and make a positive contribution to local heritage conservation. The council's area includes places which are listed as heritage places for protection/ proposed to be protected under the Council's Planning Scheme.

It is proposed that the advisor visit the area times a month and preferably on a The scope of the position is set out in the attached brief for Heritage Advisors. The standard brief includes the requirement that the **primary goal of all advisors is to assist State Government, Local Government Authorities and the community in the effective management of their heritage assets to have appropriate management structures in place so as to best conserve and protect the heritage of the area concerned.**

If you are interested please supply:

- a curriculum vitae.
- a written statement responding to individual capacity to meet the Heritage Advisor eligibility criteria, making particular reference to how your demonstrated interpersonal, communication and presentation skills would be of benefit to council.
- a minimum of two referees for which work of a similar nature has been successfully undertaken.
- fee proposal including fee for an 8 hour visit (includes all your expenses) and inclusive of GST.
- your hourly rate for any advice requested of you in between visits to the area inclusive of GST.

Include air fare information where appropriate: eg. for your information the advance purchase price of a return air ticket from ?? is \$..... There is a service arriving at AM and leavingPM on the following days The council will arrange to meet you at the airport.

Please address your reply to at the above before the If you have any queries would you please phone at the council on

Yours sincerely,(Position)

Attachment 6

National Network of Heritage Advisors – Contacts as at June 2008

Contact with Council's Heritage Advisory Service is always made through the local Council.

National List of Heritage Advisors			
Western Australia			
Region	Name	Position	Contact Heritage Council of WA
Avon Arc	Kris Bizzaca	Regional Heritage Advisor (Historian)	(08) 9 221 4177 or 1800 644 177
Goldfields & Kalgoorlie-Boulder	Jacqui Sherriff	Regional Heritage Advisor (Historian)	(08) 9 221 4177 or 1800 644 177
Great Southern	Helen Munt	Regional Heritage Advisor (Historian)	(08) 9 221 4177 or 1800 644 177
Metropolitan (Subiaco and Cottesloe)	Suzie Hunt	Regional Heritage Advisor (Architect)	(08) 9 221 4177 or 1800 644 177
Mid West	Tanya Henkel	Regional Heritage Advisor (Historian)	(08) 9 221 4177 or 1800 644 17
Peel	Giselle Harris	Regional Heritage Advisor (Historian)	(08) 9 221 4177 or 1800 644 177
Rockingham	Annette Green	Regional Heritage Advisor (Architect)	(08) 9 221 4177 or 1800 644 177
South West Region	Annette Green	Regional Heritage Advisor (Architect)	(08) 9 221 4177 or 1800 644 17
Wheatbelt Region	Laura Gray	Regional Heritage Advisor (Architect)	(08) 9 221 4177 or 1800 644 177
All other areas of the state	Heritage Council of Western Australia	Heritage Council of WA	(08) 9 221 4177 or 1800 644 177
Victoria			
Local government Area	Name	Position	Contact at Council
Alpine Shire Council	Nadia Gasparetto	Heritage Advisor	(03) 5755 0555
Ararat Rural City Council	Nadia Gasparetto	Heritage Advisor	(03) 5355 0200
Ballarat City Council	To be appointed	Heritage Advisor	(03) 5320 5580
Banyule City Council	Gabrielle Moylan	Heritage Advisor	(03) 9490 4222
Bass Coast Shire Council	Simon Reeves	Heritage Advisor	(03) 5671 2211
Baw Baw Shire Council	Anne Napier	Heritage Advisor	(03) 5624 2479
Bayside City Council	To be appointed	Heritage Advisor	(03) 9599 4444
Boroondara City Council	Graeme Butler	Heritage Advisor	(03) 9278 4844
Brimbank City Council	Michael Taylor	Heritage Advisor	(03) 9249 4870
Campaspe Shire Council	Lorraine Huddle	Heritage Advisor	(03) 5481 2200
Cardinia Shire Council	Graeme Butler	Heritage Advisor	(03) 5945 4224
Casey City Council	Michael Taylor /Context	Heritage Advisor	(03) 9705 5200
Central Goldfields Shire Council	Amanda Jean/Wendy Jacobs	Heritage Advisor	(03) 54 610 625
Colac Otway Shire Council	Mary Sheehan	Heritage Advisor	(03) 5232 9412
Corangamite Shire Council	Amanda Jean	Heritage Advisor	(03) 5593 7100

Darebin City Council	Dale Kelly	Heritage Advisor	(03) 8470 8888
East Gippsland Shire Council	Lorraine Huddle	Heritage Advisor	(03) 5153 9500
Frankston City Council	Lovell Chen/Michael Taylor	Heritage Advisor	(03) 9784 1861
Gannawarra Shire Council	Simon Reeves/ Heritage Alliance	Heritage Advisor	(03) 5450 9333
Glen Eira City Council	Gabrielle Moylan	Heritage Advisor	(03) 9524 3333
Glenelg Shire Council	Tim Hubbard	Heritage Advisor	(03) 5522 2328
Greater Bendigo City Council	Amanda Jean	Heritage Advisor	(03) 5434 6355
Greater Dandenong City Council	Graeme Butler	Heritage Advisor	(03) 9239 5100
Greater Geelong City Council	David Rowe	Heritage Advisor	(03) 5272 5272
Greater Shepparton City Council	Deborah Kemp	Heritage Advisor	(03) 5832 9730
Hepburn Shire Council	Trevor Westmore	Heritage Advisor	(03) 5348 1577 or (03) 5348 1633
Hobsons Bay City Council	Nadia Gasparetto	Heritage Advisor	(03) 9932 1000
Hume City Council	David Wixted Heritage Alliance	Heritage Advisor	(03) 9205 2311 or (03) 9205 2382
Indigo Shire Council	Lorraine Huddle	Heritage Advisor	(03) 5728 8000
Kingston City Council	Bryce Raworth	Heritage Advisor	(03) 9581 4781
Knox City Council	Context	Heritage Advisor	(03) 9298 8000
Loddon Shire Council	Michael Taylor	Heritage Advisor	(03) 5494 1200
Macedon Ranges	Janet Beeston	Heritage Advisor	1300 656 577
Manningham City Council	Gabrielle Moylan	Heritage Advisor	(03) 9840 9333
Maribyrnong City Council	Susanne Zahra Heritage Alliance	Heritage Advisor	(03) 9688 0590
Maroondah City Council	Willys Keeble	Heritage Advisor	(03) 9298 4287
Melbourne City Council	Meredith Gould/Bryce Raworth	Heritage advisors	(03) 9658 9658
Mildura Rural City Council	Gary Stanley	Heritage Advisor	(03) 5018 8410
Mitchell Shire Council	Willys Keeble	Heritage Advisor	(03) 5734 6200
Moira Shire Council	Lorraine Huddle	Heritage Advisor	(03) 5871 9222
Monash City Council	To be appointed	Heritage Advisor	(03) 9518 3620
Moonee Valley City Council	Bernadette de Corte	Heritage Advisor	(03) 9243 9111
Moorabool Shire Council	Amanda Jean/Helen Lardner	Heritage Advisor	(03) 5366 7100
Moreland City Council	Trevor Westmore	Heritage Advisor	(03) 9240 2494
Mornington Peninsula Shire Council	Lorraine Huddle	Heritage Advisor	(03) 5950 1961
Mount Alexander Shire Council	Ian Coleman	Heritage Advisor	(03) 5471 1700
Moyne Shire Council	Tim Hubbard	Heritage Advisor	(03) 5568 2600
Murrindindi Shire Council	Nigel Lewis	Heritage Advisor	(03) 5772 0333
Nillumbik Shire Council	Helen Lardner	Heritage Advisor	(03) 9433 3210
Northern Grampians Shire Council	Wendy Jacobs	Heritage Advisor	(03) 5358 8700
Port Phillip City Council	David Islip	Heritage Advisor	(03) 9209 6424
Pyrenees Shire Council	Lorraine Huddle	Heritage Advisor	(03) 5349 2000
Borough of Queenscliffe	Heritage Matters	Heritage Advisor	(03) 5258 1377

Southern Grampians Shire Council	Tim Hubbard	Heritage Advisor	(03) 5573 0444
Stonnington City Council	John Statham	Heritage Advisor	(03) 8290 3503
	(Bryce Raworth)	Heritage Advisor	
Surf Coast Shire Council	David Rowe	Heritage Advisor	(03) 5261 0522
Swan Hill Rural City Council	Simon Reeves Heritage Alliance	Heritage Advisor	(03) 5036 2333
Wangaratta Rural City Council	Deborah Kemp	Heritage Advisor	(03) 5722 0888
Warrnambool City Council	Tim Hubbard	Heritage Advisor	(03) 5559 4800
Wellington Shire Council	Anne Napier	Heritage Advisor	(03) 5142 3430
Whitehorse City Council	Samantha Westbrooke HLCD	Heritage Advisor	(03) 9262 6333
Whittlesea City Council	Dale Kelly	Heritage Advisor	(03) 9217 2170
Yarra City Council	Susan Hunt	Heritage Advisor	(03) 9205 5330
	Graeme Butler	Heritage Advisor	
Yarra Ranges Shire Council	Biosis Research	Heritage Advisor	1300 368 333
	Context	Heritage Advisor	
	Lovell Chen	Heritage Advisor	
	Trevor Westmore	Heritage Advisor	
All other areas of the state	Heritage Victoria	Local government heritage	(03) 9 637 9475

Queensland

Local government Area	Name	Position	Contact at Council
Brisbane	Heritage Unit		
Charters Towers		Heritage Advisor	Charters Towers Regional Council ph (07) 4761 5300
Gold Coast	Heritage Unit		Gold Coast City Council's Heritage Advisory Team ph (07) 5583 8306.
Ipswich		Conservation Architect – 1 day p/w	Ipswich City Council, ph (07) 3810 6256.
Tiaro (Gympie and Fraser)		Heritage Advisor	
Townsville	Heritage and Urban Design Unit	Architectural Advisory Service	Heritage and Urban Design Unit (07) 4727 9457
Redland		Heritage Advisor	(07) 3829 8999
Toowoomba		Heritage Advisor 1 day p/w	(07) 4688 6650
State-wide		Rural Heritage Advisor	Environmental Protection Agency, 07) 3227 6532

All other areas of the state	QLD EPA		Environmental Protection Agency, 07) 3227 6532
South Australia			
Local government Area	Name	Position	Contact at Council
Greater Metropolitan Region			
Adelaide City Council	Robyn Taylor	Heritage Advisor	Local Heritage (08) 8203 7326, state Heritage (08) 8124 4922
Adelaide Hills Council	Michael Queale	Heritage Advisor	(08) 8408 0400
Burnside City Council	Douglas Alexander	Heritage Advisor	(08) 8366 4200
Gawler Town Centre	Douglas Alexander	Heritage Advisor	(08) 8522 9211
Holdfast Bay Council	Therese Wills/Liz Vines	Heritage Advisors	(08) 8229 9950
Mitcham City Council	Simon Widenhofer	Heritage Advisor	(08) 8372 8888
Mount Barker District Council	Douglas Alexander	Heritage Advisor	(08) 8391 7200
Norwood, Payneham & St Peters City Council	Therese Wills	Heritage Advisor	(08) 8366 4555
Onkaparinga City Council	Andrew Stevens	Heritage Advisor	(08) 8364 0666
Port Adelaide Enfield City Council	Therese Wills	Heritage Advisor	(08) 8405 6600
Tea Tree Gully City Council	Douglas Alexander	Heritage Advisor	(08) 8397 7444
Unley City Council	Simon Widenhofer	Heritage Advisor	(08) 8372 5111
Walkerville Town Council	Elizabeth Vines	Heritage Advisor	(08) 8342 7105
Fleurieu Region			
Alexandrina Council	Richard Woods	Heritage Advisor	(08) 8555 7000
Victor Harbour City Council	Andrew Stevens	Heritage Advisor	(08) 8551 0500
Flinders Region			
Flinders Ranges Council	Richard Woods	Heritage Advisor	(08) 8648 6031
Peterborough District Council	Richard Woods	Heritage Advisor	(08) 8651 3566
Orroroo Carrieton District Council	Richard Woods	Heritage Advisor	(08) 8658 1260
Mt Remarkable District Council	Richard Woods	Heritage Advisor	(08) 8666 2014
Mid North			
Barossa Council	Sam Hosking	Heritage Advisor	(08) 8563 8444
Clare & Gilbert Valleys Council	Andrew Stevens	Heritage Advisor	(08) 8842 6400
Copper Coast District Council	Sam Hosking	Heritage Advisor	(08) 8821 1600
Goyder Regional Council	Douglas Alexander	Heritage Advisor	(08) 8892 0100
Light Regional Council	Michael Queale	Heritage Advisor	(08) 8525 3200

South East			
Grant District Council	Richard Woods	Heritage Advisor	(08) 8721 0444
Kingston Regional Council	Richard Woods	Heritage Advisor	(08) 8767 2033
Mount Gambier City Council	Richard Woods	Heritage Advisor	(08) 8721 2555
Naracoorte Lucindale Council	Richard Woods	Heritage Advisor	(08) 8762 2133
Tatiara District Council	Richard Woods	Heritage Advisor	(08) 8752 1044
Wattle Range Council	Richard Woods	Heritage Advisor	(08) 8733 0900

Upper Spencer Gulf			
Port Augusta City Council	Pippa Morgan	Heritage Advisor	(08) 8641 9100
Port Pirie Regional Council	Pippa Morgan	Heritage Advisor	(08) 8633 9777
Whyalla City Council	Pippa Morgan	Heritage Advisor	(08) 8640 3444

Outback			
DEH Heritage Branch	DEH Heritage Branch	Local Government Support	(08) 8124 4960
All other areas of the state			

Northern Territory			
Region	Name	Position	Contact
Alice Springs	Dr Robin Gregory	Senior Heritage Officer Alice Springs Region	(08) 8951 9247 robin.gregory@nt.gov.au
Darwin Region	Mr Michael Wells	Director Heritage Branch, Department of Natural Resources, Environment, the Arts and Sport	(08) 8999 5036 michael.wells@nt.gov.au

ACT			
	Philip Leeson/ David Hobbes	Philip Leeson Architects Pty Ltd.	(02) 6295 3311

New South Wales

There are two lists for NSW:
 Councils with a Heritage Advisory Service, for which a contact for the service at Council (not the Heritage Advisor) is supplied.
 The second list comprises contacts at Councils without a Heritage Advisory Service, these may include Councils which have dedicated full time heritage officers and other staff handling heritage matters.

Councils with a Heritage Advisory Service	Name	Contact at Council (for Heritage Advisor)	Contact at Council
Arrmidale Dumaresq Council	Stephen Gow	Contact at Council for Heritage Advisory Service	02 6770 3600
Ashfield Municipal Council	Ron Sim	Contact at Council for Heritage Advisory Service	02 9716 1800
Ashfield Municipal Council	Ron Sim	Contact at Council for Heritage Advisory Service	02 9716 1800
Auburn Council	Jacky Wilkes	Contact at Council for Heritage Advisory Service	02 9735 1222
Bankstown City Council	Amita Maharjan	Contact at Council for Heritage Advisory Service	02 9707 9400
Bathurst Regional Council	Sinclair Croft	Contact at Council for Heritage Advisory Service	02 6331 1622
Bega Valley Shire Council	Sophie Thomson	Contact at Council for Heritage Advisory Service	02 6499 2222
Bellingen Shire Council	Melanie Green	Contact at Council for Heritage Advisory Service	02 6655 7300
Berrigan Shire Council	Wayne Chisolm	Contact at Council for Heritage Advisory Service	03 5885 2003
Bland Shire Council	Lesley Duncan	Contact at Council for Heritage Advisory Service	02 6972 2266
Blayney Shire Council	Claire Stewart	Contact at Council for Heritage Advisory Service	02 6368 2104
Blue Mountains City Council	POSITION VACANT	Contact at Council for Heritage Advisory Service	02 4780 5000
Boorowa Council	Colin Owers	Contact at Council for Heritage Advisory Service	02 6385 3303
Bourke Shire Council	Adrian Butler	Contact at Council for Heritage Advisory Service	02 6830 8000
Brewarrina Shire Council	John Keenan	Contact at Council for Heritage Advisory Service	02 6839 2106

Broken Hill City Council	Peter Oldsen	Contact at Council for Heritage Advisory Service	08 8080 2222
Byron Shire Council	Lisa Wrightson	Contact at Council for Heritage Advisory Service	02 6626 7000
Cabonne Shire Council	Heather Nicholls	Contact at Council for Heritage Advisory Service	02 6392 3200
Campbelltown City Council	Caroline Puntillo	Contact at Council for Heritage Advisory Service	02 4645 4000
Canterbury City Council	Greg Ritchie	Contact at Council for Heritage Advisory Service	02 9789 9300
Central Darling Shire Council	Leeanne Ryan	Contact at Council for Heritage Advisory Service	08 8091 5909
Cessnock City Council	Sarah McMillam	Contact at Council for Heritage Advisory Service	02 4993 4100
City of Canada Bay Council	Marjorie Ferguson	Contact at Council for Heritage Advisory Service	02 9911 6555
City of Ryde	Kate Higgins	Contact at Council for Heritage Advisory Service	02 9952 8000
Cobar Shire Council	Garry Ryman	Contact at Council for Heritage Advisory Service	02 6836 5888
Coffs Harbour City Council	Marten Bouma	Contact at Council for Heritage Advisory Service	02 6648 4000
Conargo Shire Council	Marie Sutton	Contact at Council for Heritage Advisory Service	03 5880 1200
Cooma-Monaro Shire Council	Ronald Dakin	Contact at Council for Heritage Advisory Service	02 6450 1777
Coonamble Shire Council	Lee O'Connor	Contact at Council for Heritage Advisory Service	02 6827 1900
Cootamundra Shire Council	Jan Godman	Contact at Council for Heritage Advisory Service	02 6940 2100
Cowra Shire Council	Karen Grant	Contact at Council for Heritage Advisory Service	02 6340 2000
Deniliquin Council	Julie Rogers	Contact at Council for Heritage Advisory Service	03 5898 3000
Dubbo City Council	Amy Proudford	Contact at Council for Heritage Advisory Service	02 6801 4000
Dungog Shire Council	Glen Harper	Contact at Council for Heritage Advisory Service	02 4995 7777
Eurobodalla Shire Council	Deborah remove Purss	Contact at Council for Heritage Advisory Service	02 4474 1000
Forbes Shire Council	Paul Bennett	Contact at Council for Heritage Advisory Service	02 6850 1300
Glen Innes Severn Council	Graham Price	Contact at Council for Heritage Advisory Service	02 6730 2300
Goulburn Mulwaree Council	Jack Miller	Contact at Council for Heritage Advisory Service	02 4823 4444
Great Lakes Council	Rebecca Underwood	Contact at Council for Heritage Advisory Service	02 6591 7222
Greater Taree City Council	Larry Howell	Contact at Council for Heritage Advisory Service	02 6592 5399
Griffith City Council	Jaco Terblanche	Contact at Council for Heritage Advisory Service	02 6962 8100
Gunnedah Shire Council	Libby Bendeich	Contact at Council for Heritage Advisory Service	02 6740 2100
Gwydir Shire Council	Glen Pereira	Contact at Council for Heritage Advisory Service	02 6724 2018
Hawkesbury City Council	Philip Pleffer	Contact at Council for Heritage Advisory Service	02 4560 4444
Holroyd City Council	Adan Davis	Contact at Council for Heritage Advisory Service	02 9840 9701
Hunters Hill Council	Steve Kourepis	Contact at Council for Heritage Advisory Service	02 9879 9400
Hurstville City Council	Tina Christy	Contact at Council for Heritage Advisory Service	02 9330 6222
Inverell Shire Council	Brett McInnes	Contact at Council for Heritage Advisory Service	02 6728 8288
Junee Shire Council	James Davis	Contact at Council for Heritage Advisory Service	02 6924 8100
Kempsey Shire Council	Kate Alberry	Contact at Council for Heritage Advisory Service	02 6566 3200
Kogarah Council	Rod Logan	Contact at Council for Heritage Advisory Service	02 9330 9400
Lane Cove Council	Stephanie Bashford	Contact at Council for Heritage Advisory Service	02 9911 3555
Leeton Shire Council	Elizabeth Stoneman	Contact at Council for Heritage Advisory Service	02 6953 2611
Leichhardt Municipal Council	Christopher Reeves	Contact at Council for Heritage Advisory Service	02 9367 9222
Leichhardt Municipal Council	Christopher Reeves	Contact at Council for Heritage Advisory Service	02 9367 9222
Lismore City Council	Rodney Mallam	Contact at Council for Heritage Advisory Service	02 6625 0500
Lithgow City Council	Jim Nichols	Contact at Council for Heritage Advisory Service	02 6354 9912
Liverpool City Council	Graeme King	Contact at Council for Heritage Advisory Service	02 9821 9112
Maitland City Council	Clare James	Contact at Council for Heritage Advisory Service	02 4934 9700
Mid-Western Regional Council	Warwick Bennett	Contact at Council for Heritage Advisory Service	02 6378 2850
Moree Plains Shire Council	Murray Amos	Contact at Council for Heritage Advisory Service	02 6757 3239
Mosman Municipal Council	Linda Kelly	Contact at Council for Heritage Advisory Service	02 9978 4000
Murray Shire Council	Rebecca Rendle	Contact at Council for Heritage Advisory Service	03 5884 3302
Muswellbrook Shire Council	Peter Jeuken	Contact at Council for Heritage Advisory Service	02 6549 3700
Narrandera Shire Council	Duncan Bains	Contact at Council for Heritage Advisory Service	02 6959 5542
Narromine Shire Council	Melissa Ward	Contact at Council for Heritage Advisory Service	02 6889 9999

Oberon Council	Ralph Tambasco	Contact at Council for Heritage Advisory Service	02 6336 1100
Orange City Council	POSITION VACANT	Contact at Council for Heritage Advisory Service	02 6393 8000
Palerang Council	John Wright	Contact at Council for Heritage Advisory Service	1300 735 025
Parkes Shire Council	Andrew McIntyre	Contact at Council for Heritage Advisory Service	02 6861 2333
Parramatta City Council	Paul Kennedy	Contact at Council for Heritage Advisory Service	02 9806 5326:PA
Penrith City Council	Terry Agar	Contact at Council for Heritage Advisory Service	02 4732 7777
Penrith City Council	Josephine Bavatu	Contact at Council for Heritage Advisory Service	02 4732 7777
Pittwater Council	Caroline Kades	Contact at Council for Heritage Advisory Service	02 9970 1111
Port Macquarie-Hastings Council	Mitch McKay	Contact at Council for Heritage Advisory Service	02 6581 8111
Port Stephens Council	Matthew Borsato	Contact at Council for Heritage Advisory Service	02 4980 0255
Queanbeyan City Council	Helen Hone	Contact at Council for Heritage Advisory Service	02 6298 0223
Randwick City Council	Lorraine Simpson	Contact at Council for Heritage Advisory Service	02 9399 0999
Shellharbour City Council	Cheryl Lappin	Contact at Council for Heritage Advisory Service	02 4221 6111
Shoalhaven City Council	John Flett	Contact at Council for Heritage Advisory Service	02 4429 3111
Singleton Council	Erica Duffy	Contact at Council for Heritage Advisory Service	02 6578 7290
Snowy River Shire Council	Rochelle Thompson	Contact at Council for Heritage Advisory Service	02 6451 1195
Sutherland Shire Council	Robin Williams	Contact at Council for Heritage Advisory Service	02 9710 0333
Tamworth Regional Council	Genevieve Harrison	Contact at Council for Heritage Advisory Service	02 6767 5555
Temora Shire Council	Kriston Dunstan	Contact at Council for Heritage Advisory Service	02 6977 1099
Tenterfield Shire Council	David Mitchell	Contact at Council for Heritage Advisory Service	02 6736 1744
Tumut Shire Council	Jim Mumford	Contact at Council for Heritage Advisory Service	02 6941 2555
Unincorporated Area	Sharon Hawke	Contact at Council for Heritage Advisory Service	02 6883 3000
Upper Hunter Shire Council	David Casson	Contact at Council for Heritage Advisory Service	02 6540 1100
Uralla Shire Council	Warren Sellings	Contact at Council for Heritage Advisory Service	02 6778 4606
Wagga Wagga City Council	Alex Robinson	Contact at Council for Heritage Advisory Service	02 6926 9100
Walgett Shire Council	Matthew Goodwin	Contact at Council for Heritage Advisory Service	02 6828 1399
Warrumbungle Council	Ron van Katwyk	Contact at Council for Heritage Advisory Service	02 6849 2000
Waverley Council	Ines Schmitz	Contact at Council for Heritage Advisory Service	02 9369 8000
Weddin Shire Council	Isabel Holmes	Contact at Council for Heritage Advisory Service	02 6343 1212
Wellington Council	Allan Dive	Contact at Council for Heritage Advisory Service	02 6845 2099
Wentworth Shire Council	Terri Maguire	Contact at Council for Heritage Advisory Service	03 5027 5027
Wingecarribee Shire Council	Kate Wooll	Contact at Council for Heritage Advisory Service	02 4868 0888
Wollondilly Shire Council	Peter Wright	Contact at Council for Heritage Advisory Service	02 4677 1100
Wyong Shire Council	Jonathan Luke	Contact at Council for Heritage Advisory Service	02 4350 5250
Yass Valley Council	Suzanne Jurcevic	Contact at Council for Heritage Advisory Service	02 6226 1477

Councils without a Heritage Advisory Service	Name	Contact at Council (for heritage matters)	Council Switchboard
Albury City Council	Terri O'Brien	Contact at Council (for heritage matters)	02 6023 8111
Ballina Shire Council	Kate Gahan	Contact at Council (for heritage matters)	02 6686 4444
Balranald Shire Council	Hank van Apeldoorn	Contact at Council (for heritage matters)	03 5020 1300
Baulkham Hills Shire Council	Bronwyn Lyle	Contact at Council (for heritage matters)	02 9843 0103
Baulkham Hills Shire Council	Kate Clinton	Contact at Council (for heritage matters)	02 9843 0103
Blacktown City Council	Sue Galt	Contact at Council (for heritage matters)	02 9839 6000
Bogan Shire Council	Donna Pumpa	Contact at Council (for heritage matters)	02 6831 1100
Bombala Council	Grantley Ingram	Contact at Council (for heritage matters)	02 6458 3555
Botany Bay City Council	Peter Fitzgerald	Contact at Council (for heritage matters)	02 9366 3666
Camden Council	Peter Mann	Contact at Council (for heritage matters)	02 4654 7777
Carrathool Shire Council	Misty Dunn	Contact at Council (for heritage matters)	02 6965 1306
City of Sydney	Margaret Desgrand	Contact at Council (for heritage matters)	02 9265 9333
Clarence Valley Council	Deborah Wray	Contact at Council (for heritage matters)	02 6643 0200

Coolamon Shire Council	Tony Donoghue	Contact at Council (for heritage matters)	02 6927 3206
Corowa Shire Council	Ian Rich	Contact at Council (for heritage matters)	02 6033 8999
Gilgandra Shire Council	David Neeves	Contact at Council (for heritage matters)	02 6817 8800
Gloucester Shire Council	Glen Wilcox	Contact at Council (for heritage matters)	02 6558 1601
Gosford City Council	Rowena Miers	Contact at Council (for heritage matters)	02 4325 8222
Greater Hume Shire Council	Bradley Peach	Contact at Council (for heritage matters)	02 6029 8588
Gundagai Shire Council	Glen Moore	Contact at Council (for heritage matters)	02 6944 1266
Guyra Shire Council	Robert Furze	Contact at Council (for heritage matters)	02 6779 1577
Harden Shire Council	Sharon Langman	Contact at Council (for heritage matters)	02 6386 2305
Hay Shire Council	Mark Dowling	Contact at Council (for heritage matters)	02 6993 1003
Hornsby Shire Council	Marianna Kucic	Contact at Council (for heritage matters)	02 9847 6666
Jerilderie Shire Council	Susan Appleyard	Contact at Council (for heritage matters)	03 5886 1200
Kiama Council	Peter Nelson	Contact at Council (for heritage matters)	02 4232 0444
Ku-ring-gai Council	Paul Dignam	Contact at Council (for heritage matters)	02 9424 0888
Kyogle Council	John Hession	Contact at Council (for heritage matters)	02 6632 1611
Lake Macquarie City Council	Ulrike Hora	Contact at Council (for heritage matters)	02 4921 0333
Liverpool Plains Shire Council	Robert Stewart	Contact at Council (for heritage matters)	02 6746 1755
Lockhart Shire Council	Robert Crawford	Contact at Council (for heritage matters)	02 6920 5305
Manly Council	Diane Smith	Contact at Council (for heritage matters)	02 9976 1500
Marrickville Council	Vanessa Holtham	Contact at Council (for heritage matters)	02 9335 2000
Murrumbidgee Shire Council	Russell Boyd	Contact at Council (for heritage matters)	02 6968 4166
Nambucca Shire Council	Arthur Tsembis	Contact at Council (for heritage matters)	02 6568 2555
Narrabri Shire Council	Alice Cole	Contact at Council (for heritage matters)	02 6799 6866
Newcastle City Council	Sarah Cameron	Contact at Council (for heritage matters)	02 4974 2000
North Sydney Council	Lucinda remove Varley	Contact at Council (for heritage matters)	02 9936 8100
North Sydney Council	Libby Maher	Contact at Council (for heritage matters)	02 9936 8100
Richmond Valley Council	Tony McAteer	Contact at Council (for heritage matters)	02 6660 0300
Rockdale City Council	Erika Roka	Contact at Council (for heritage matters)	02 9562 1666
Strathfield City Council	Max Woodward	Contact at Council (for heritage matters)	02 9748 9999
Tumbarumba Shire Council	Brent Livermore	Contact at Council (for heritage matters)	02 6948 9100
Upper Lachlan Council	Robert Mowle	Contact at Council (for heritage matters)	02 4830 1000
Urana Shire Council	Neil Smith	Contact at Council (for heritage matters)	02 6930 9100
Wakool Shire Council	Leo McMaster	Contact at Council (for heritage matters)	03 5887 5007
Walcha Council	Gerry Moran	Contact at Council (for heritage matters)	02 6774 2500
Warren Shire Council	Eddie Love	Contact at Council (for heritage matters)	02 6847 4606
Warringah Council	Kathryn Parker	Contact at Council (for heritage matters)	02 9942 2222
Willoughby City Council	Elizabeth Fink	Contact at Council (for heritage matters)	02 9777 1010
Wollongong City Council	Joel Thompson	Contact at Council (for heritage matters)	02 4227 7527
Woollahra Municipal Council	Jodi Ayre	Contact at Council (for heritage matters)	02 9391 7000
Woollahra Municipal Council	Mario D'Alessio	Contact at Council (for heritage matters)	02 9391 7000
Woollahra Municipal Council	Louise Thom	Contact at Council (for heritage matters)	02 9391 7000
Young Shire Council	Craig Filmer	Contact at Council (for heritage matters)	02 6382 1688

Disclaimer

Inclusion in this list does not imply that the consultant or contractor employed as a heritage advisor is endorsed or approved by the Heritage Chairs and Officials of Australia and New Zealand or the Department of the Environment, Water, Heritage and the Arts. It is a list of known advisors employed under Heritage Advisory Service Programs. Many local councils directly employ staff or consultants with heritage expertise.

Heritage Agencies/officers in charge of heritage advisory services

The following list includes contacts in the state/territory heritage authorities for heritage advisory services.

Jurisdiction	Agency	State heritage authority heritage advisor Contacts	Email	Phone	Web address
Federal	Australian Government Department of the Environment, Water, Heritage and the Arts			(02) 6274 1111	www.environment.gov.au/heritage/index.html
Queensland	Environmental Protection Agency	Peter Hutchison	peter.hutchison@epa.qld.gov.au	(07) 3227 6492	www.epa.qld.gov.au/cultural_heritage/
New South Wales	Planning Branch, Department of Planning.	Miriam Stacy, Victoria Throp	victoria.throp@planning.nsw.gov.au miriam.stacy@planning.nsw.gov.au	(02) 9873 8500	www.heritage.nsw.gov.au/
Northern Territory	Department of Natural Resources, Environment, the Arts and Sport	Michael Wells	Michael.wells@nt.gov.au	08 8999 5036	www.nt.gov.au/nreta/heritage/index.html
South Australia	Heritage Branch of the South Australian Department for Environment and Heritage	Peter Wells	wells.peter@saugov.sa.gov.au	(08) 8124 4935	www.environment.sa.gov.au/heritage/advisory.html
Tasmania	Heritage Tasmania			(03) 6233 2037	www.heritage.tas.gov.au/
Australian Capital Territory	ACT Heritage, Department of Territory and Municipal Services			13 22 81	www.tams.act.gov.au/live/heritage
Western Australia	Heritage Council of Western Australia	Jenni Williams, Grants Administrator	Jenni.williams@hc.wa.gov.au	(08) 9221 4177	www.heritage.wa.gov.au
Victoria	Heritage Victoria, Department of Planning and Community Development	Ian Wight Andreana Kennedy	ian.wight@dpdc.vic.gov.au andreana.kennedy@dpdc.vic.gov.au	(03) 8644 8954 (03) 8644 8926	www.heritage.vic.gov.au/Local-government.aspx

Attachment 7

Commonwealth/State/Territory Legislative Framework

COMMONWEALTH/STATE/TERRITORY LEGISLATION			
Legislative Framework			
Jurisdiction	Primary Legislation	Purpose/objects of Legislation	Local government Instrument
Commonwealth	Environmental Protection and Biodiversity Conservation Act 1999 (EPBC Act) and Regulations (2000)	EPBC Act - an object of the EPBC Act is to provide for the protection and conservation of heritage (s. 3(ca)). The Commonwealth Government manages heritage of national-level significance (the National Heritage List), the List of Overseas Places of Historical Significance to Australia, World Heritage and Commonwealth Heritage.	
	Aboriginal and Torres Strait Island Heritage Protection Act 1984	Indigenous and Torres Strait Island Heritage Protection Act 1984 – is the primary Commonwealth legislation related to Indigenous Heritage, applying at Federal, state and territory government levels. The purpose of the Act is to preserve and protect significant Indigenous places and objects in Australia from 'injury or desecration' (s. 4). All states and Territories have legislation that provides blanket protection to Indigenous archaeological sites. The purpose of the Indigenous and Torres Strait Islander Heritage Protection Act 1984 is the preservation and protection from injury or desecration of areas and objects in Australia and in Australian waters that are of particular significance to Aboriginals in accordance with Indigenous tradition.	
	Historic Shipwrecks Act 1976	Historic Shipwrecks Act 1976 – protects historic wrecks and associated relics, that are more than 75 years old and in Commonwealth waters, extending from below the low water mark to the edge of the continental shelf. Each of the States and the Northern Territory has complementary legislation, which protects historic shipwrecks in state waters, such as bays, harbours and rivers. The Minister for the Environment, Heritage and the Arts can also make a declaration to protect any historically significant wrecks or articles and relics which are less than 75 years old. The Historic Shipwrecks Act aims to ensure that historic shipwrecks are protected for their heritage values and maintained for recreational, scientific and educational purposes. It also seeks to control actions which may result in damage, interference, removal or destruction of an historic shipwreck or associated relic. Refer: http://www.environment.gov.au/heritage/about/shipwrecks/legislation/index.html	
	Protection of Movable Cultural Heritage Act 1986	Protection of Movable Cultural Heritage Act 1986 – The Protection of Movable Cultural Heritage Act 1986 (PMCH Act) protects Australia's heritage of movable cultural objects and supports foreign countries' right to protect their heritage of movable cultural objects. The PMCH Act ratifies the 1970 UNESCO Convention on the Means of Prohibiting the Illicit Import, Export and Transfer of Ownership of Cultural Property. Refer: http://www.environment.gov.au/heritage/movable/index.html	

COMMONWEALTH/STATE/TERRITORY LEGISLATION			
Legislative Framework			
Jurisdiction	Primary Legislation	Purpose/objects of Legislation	Local government Instrument
New South Wales	Environmental Planning & Assessment Act 1979 New South Wales Heritage Act 1977 New South Wales	P& A Act 1979 objects include following responsibility for councils: "to provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity To conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historic interest, or otherwise of special cultural value' (s.4) The HA 1977 is an Act to conserve the environmental heritage of the state.	Local environmental plan prepared by council and approved by the Minister. Planning schemes are made to achieve the objects of the Act which includes heritage (s.24) (P&A Act 1979). Scheme contents may also include protecting the environment and protecting and preserving trees or vegetation. (s. 26). (P&A Act 1979).
Victoria	Planning & Environment Act 1987 Vic Heritage Act 1995 Vic	P & E Act 1987 s. 4(d) objects include to conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value. HA 1995 s. 1 purposes include to provide for the protection and conservation of places and objects of cultural heritage significance and the registration of such places and objects.	Planning Scheme prepared by council and approved by Minister. Planning schemes are required to achieve the objectives of the Act which includes heritage (s. 6) (P&E Act 1987).
Queensland	Integrated Planning Act 1997 Qld Queensland Heritage Act 1992	IPA 1997 objects include to achieve ecological sustainability defined as, among other things, maintenance of the cultural, economic, physical and social wellbeing of people and communities. (s. 1.2.1) QHA 1992 is an Act to provide for the conservation of Queensland's cultural heritage.	Planning Scheme prepared by council and approved by the Minister. A core matter under the IPA 1997 for the preparation of a planning scheme, amongst other things, is 'valuable features', defined as 'areas or places of cultural heritage significance (such as areas or places of indigenous cultural significance, or aesthetic, architectural, historical, scientific, social or technological significance, to the present generation or past or future generations) (s. 2.1.3A 4c).

COMMONWEALTH/STATE/TERRITORY LEGISLATION			
Legislative Framework			
Jurisdiction	Primary Legislation	Purpose/objects of Legislation	Local government Instrument
South Australia	Development Act 1993 SA	DA 1993: Objects include: to enhance the proper conservation, use, development and management of land and buildings and to facilitate sustainable development and the protection of the environment.	Development Plan prepared by council and approved by Minister.
	Heritage Places Act 1993 SA	HPA 1993: Objects include: to recognise the importance of South Australia’s heritage places, to provide for identification and conservation of places and related objects of state heritage significance; to promote an understanding and appreciation of the state’s heritage and to encourage the sustainable use and adaptation of heritage places in a manner consistent with high standards of conservation practice, the retention of heritage significance and relevant development policies” (s. 2)	<p>Councils required to prepare Development Plans. Includes objective for: “management or conservation of land, buildings, heritage places and heritage areas’ (s. 23).</p> <p>Development Act provides for the creation of Local Heritage Places and state Heritage Areas. The Development Act provides the mechanism for development control of state and local heritage places.</p> <p>The Development Act provides for the establishment of Historic (Conservation) Zones or Historic (Conservation) Policy Areas within development plans. Council approval is required to demolish a building located within a Historic (Conservation Zone) whether or not it is listed as local heritage place.</p> <p>Historic zones typically provide provisions related to height, density and townscape.</p>
Western Australia	<p>Planning and Development Act 2005 WA</p> <p>Heritage of Western Australia Act 1990</p>	<p>The PDA 1995 Purposes s. 3 (c) promote the sustainable use and development of land in the state. Doesn’t include explicit heritage purpose but a general sustainability objective.</p> <p>The HWA 1990 states, the objects of this Act, with due regard to the rights of property ownership, are — (a) to identify, conserve and where appropriate enhance those places within Western Australia which are of significance to the cultural heritage;</p> <p>(b) in relation to any area, to facilitate development that is in harmony with the cultural heritage values of that area; and</p> <p>(c) to promote public awareness as to the cultural heritage, generally. (HWA 1990, s. 4).</p>	<p>Local planning scheme prepared by council.</p> <p>The PDA 1995 provides for matters which may be dealt with by planning schemes including “ Preservation and Conservation: (1) the preservation and conservation of places and objects of cultural heritage significance including control of the demolition and alteration of any building, structure or works and (2) the conservation of the natural environment of the scheme area including the protection of natural resources, the preservation of trees, vegetation and other flora and fauna, and the maintenance of ecological processes and genetic diversity” (Schedule 7 [ss. 69, 256 (1)]).</p>

COMMONWEALTH/STATE/TERRITORY LEGISLATION

Legislative Framework

Jurisdiction	Primary Legislation	Purpose/objects of Legislation	Local government Instrument
Tasmania	<p>Land Use Planning and Approvals Act 1993</p> <p>Historic Cultural Heritage Act 1995 (Tas)</p> <p>(Act under Review 2007 based on 2005 Mackay report. Following consultation, new historic heritage legislation expected to be introduced in 2009.)</p>	<p>The objects of the LUPAA 1993 include furthering such objectives of the planning process as: “to conserve those buildings, areas or other places which are of scientific, aesthetic or historical interest, or otherwise of special cultural value” (Schedule 1 Part 2(g) of the LUPAA 1993.</p> <p>The objects of the Heritage Act are “to promote the identification, assessment, protection and conservation of places having historic cultural heritage significance and to establish the Tasmanian Heritage Council”.</p>	<p>Planning scheme prepared by council and approved by the Resource Planning and Development Commission under the Resource and Development Commission Act 1997.</p> <p>A planning scheme can seek to achieve the objectives outlined in Schedule 1 Part 2(g) of the LUPAA 1993 including heritage conservation (s. 20).</p> <p>Reform process includes plans for a standardised heritage schedule and alignment with LUPAA.</p>
Northern Territory	<p>Heritage Conservation Act 1991 (NT)</p> <p>Heritage Conservation Regulations 2007.</p> <p>Review announced in 2003, Bill in draft.</p>	<p>The principal object of this Act is to provide a system for the identification, assessment, recording, conservation and protection of places and objects of prehistoric, protohistoric, historic, social, aesthetic or scientific value, including geological structures, fossils, archaeological sites, ruins, buildings, gardens, landscapes, coastlines and plant and animal communities or ecosystems of the Territory (s. 3).</p>	<p>No third tier of government, heritage places are listed in the Northern Territory Heritage Register established under the Heritage Conservation Act 1991. The Act also establishes a register of archaeological sites.</p>
Australian Capital Territory	<p>Heritage Act 2004 (ACT)</p>	<p>The principal objects of The Heritage Act 2004 (ACT) are:</p> <ul style="list-style-type: none"> (a) to establish a system for the recognition, registration and conservation of natural and cultural heritage places and objects, including Indigenous places and objects; (b) to establish the heritage council; (c) to provide for heritage agreements to encourage the conservation of heritage places and objects; (d) to establish enforcement and offence provisions to provide greater protection for heritage places and objects; (e) to provide a system integrated with land planning and development to consider development applications having regard to the heritage significance of places and heritage guidelines. 	<p>No third tier of government heritage places are listed in the register of heritage places and objects in the ACT. Listing on the ACT Heritage Register means that the place or object is: of particular importance to the people of the ACT and enriches our understanding of history and identity; is legally protected under the Heritage Act 2004 including the application of Heritage Guidelines; requires advice by the ACT Heritage council on development issues to improve conservation outcomes; and is eligible for support from the heritage advisory service or funding from the Heritage Grant Program.</p>

Attachment 8

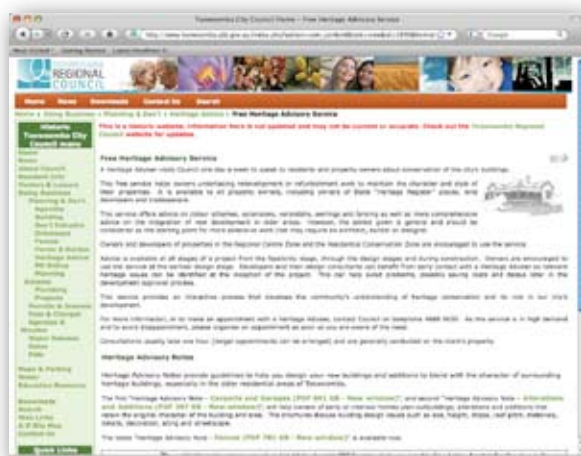
Examples of state and Local Heritage Advisory Service networks and promotional material



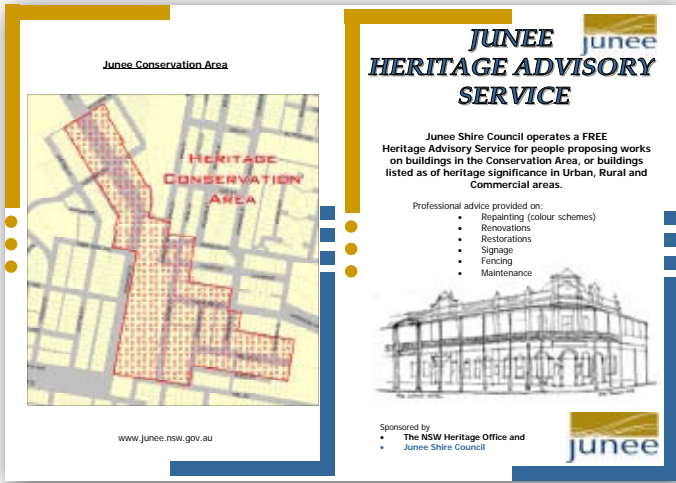
Town of Vincent, WA, searchable online database of local heritage, including significance assessments:
www.vincentheritage.com.au/search.asp



Promoting the service online through council websites, for example Mosman City Council, NSW
www.mosman.nsw.gov.au/planning/heritage/advice



Brochures and information providing guidance and supporting the Heritage Advisory Service. For example, Toowoomba City Council, QLD,
www.toowoomba.qld.gov.au/index.php?option=com_content&task=view&id=1890&Itemid=507



Promotional brochure of Heritage Advisory Service Junee Shire Council, New South Wales, www.junee.nsw.gov.au/heritageadvisor_flyer.pdf



The Heritage Advisory Service is jointly operated by the Department for Environment and Heritage and local Councils to provide a face-to-face advisory service covering:

- State and local heritage places
- State Heritage Areas
- Historic Conservation Zones and Policy Areas

WHAT HERITAGE OWNERS SAY:

"I really enjoyed the face-to-face meeting and found it to be very beneficial being a new property owner... it makes you properly understand the heritage of your area and respect it."

(Heritage place owner: Coleridge Gardens, State Heritage Area)

"Early contact with the local Heritage Adviser was probably the single most important thing in terms of eliminating frustrating delays further down the track."

(Heritage place owner: Coleridge Gardens, State Heritage Area)

KEEPING THE PAST IN THE PRESENT FOR THE FUTURE

CONTACT YOUR HERITAGE ADVISER:

These Councils have a Heritage Advisory Service. Ring the contact number shown to make an appointment with your Heritage Adviser.

An up-to-date list of Advisory Services is on the DEH Heritage website: www.environment.sa.gov.au/heritage/heritage.html

COUNCIL	CONTACT No.
Greater Metropolitan Region	
Adelaide City Council	8124 4922
State Heritage enquiries	8202 2526
Adelaide Hills Council	8498 0600
Barnsley City Council	8366 4200
Gawler Town Council	8522 9211
Mitcham City Council	8372 8888
Mount Barker District Council	8391 7200
Northwood, Payneham & St Peters City Council	8366 4555
Onkaparinga City Council	8364 0666
Port Adelaide Enfield City Council	8405 6000
Sea View City Council	8391 7444
Unley City Council	8332 5111
Walkerville Town Council	8342 7105
Heritage	
Alexandria Council	8555 7000
Victor Harbor City Council	8551 0500

COUNCIL	CONTACT No.
Flinders Region	
Flinders Ranges Council	8648 6031
Porterborough District Council	8651 3566
Oniroo Camelon District Council	8658 1260
St Barnabas District Council	8646 2014
Mid North	
Burnside Council	8563 8444
Clare & Gilbert Valley Council	8642 6400
Copper Coast	8821 1600
Coyah Regional Council	8892 0100
Light Regional Council	8525 2200
South East	
Glenn District Council	8723 0444
Kingston Regional Council	8762 2023
Mount Gambier City Council	8721 2555
Naracoorte Limestone Council	8762 2133
Talunga District Council	8762 1044
Wattle Range Council	8731 0900
Upper Spencer Gulf	
Port Augusta City Council	8641 9100
Port Pirie Regional Council	8535 8777
Whyalla City Council	8640 1444
Outback	
DEH Heritage Branch	8124 4960
All other areas of the State	
State Heritage enquiries	8124 4960
Local Heritage enquiries: contact your local council's planning section	

SA Department for Environment and Heritage promotional flyer for the State Heritage Advisory Service, www.environment.sa.gov.au/heritage/pdfs/has_brochure.pdf

Ipswich City council 2008 Heritage Advisory Service (satisfaction) questionnaire

For your information:
 "Then & Now Series" Heritage Trails

- ☐ Churches & Cemeteries
- ☐ City Centre
- ☐ Coal Mining
- ☐ Goodna & Redbank
- ☐ Granchester, Lanefield, Ashwell, Calvert & Mount Mort
- ☐ Harrisville & District
- ☐ Ipswich Cemetery
- ☐ Marburg & District
- ☐ Rosewood, Walloon, Grandchester & District
- ☐ Rubbidy-Dubs to Pubs

Available from:
 Ipswich Visitor Information Centre
 14 Queen Victoria Parade, Ipswich
 Ph: (07) 3281 0555

Ipswich City Council
 45 Roderick Street, Ipswich

Website:
www.ipswich.qld.gov.au/heritage/heritage_trails.php

IS YOUR HERITAGE PROPERTY AN
AWARD WINNER?
 WHY NOT CONSIDER ENTERING THE



IPSWICH CITY COUNCIL
Awards for Excellence
 innovation
 conservation
 culture

On Tuesday, 19 August 2008 awards will be presented to the person/s principally responsible for the project/works in the Heritage, Design, Environment and Student Award categories.

Please go to www.ipswich.qld.gov.au then click on 'Awards for Excellence' link for more information.

The Heritage Awards acknowledge the work of organisations and individuals who conserve, restore, reconstruct and adapt existing places so as to retain their cultural significance. Categories in the Heritage Awards include: Residential, Commercial/Non-residential, best website, and the National Trust Ipswich best maintained heritage property.

For further information please phone:
07 3810 6256



HERITAGE ADVISER SERVICE

Questionnaire

This questionnaire has been developed to help the Ipswich City Council gauge the success of the Heritage Adviser Service, established in October 1992.

AS A RECIPIENT OF THIS SERVICE, WE WOULD APPRECIATE YOUR COMMENTS



The object of the Heritage Adviser Service is to provide the Ipswich Community with free professional advice relating to good conservation practice.

What we would like you to do:

Please answer the five (5) questions below. Then send the questionnaire back to the Council in the enclosed postage paid envelope.

Please remember that your response will help improve this service for you and your friends.

Question 1: (Please tick your answer)

How did you hear about the Heritage Adviser Service?

Advice from Council

Advertisement in Paper

Heritage Publications

Friend or word of mouth

Other (please specify)

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.....

Question 2: (Please tick your answer)

Do you consider Council's Heritage Adviser Service to be a worthwhile service ?

YES NO

Question 3: (Please tick your answer)

How do you rate the overall level of information and service provided to you by Council's Heritage Adviser?

EXCELLENT

GOOD

FAIR

POOR

Question 4:

For what purpose did you use the Heritage Adviser Service? (e.g. colour scheme, etc.)

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Question 5:

Please outline any suggestions that you may have to improve the service (attach any extra comments on a separate page if required).

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Name:

Address:

.....

Phone No.:

If you would like any further information or feedback, please contact the Planning Branch on **07 3810 6256**.

Please return the questionnaire to the Planning Branch in the enclosed reply paid envelope by Friday, 20 June 2008.

Attachment 9

Local Heritage Committees

Role of a Heritage Committee

The primary role of a heritage committee is to provide the best possible advice to the council on how to conserve and promote heritage items in its area. Its areas of responsibility including natural, historic and Indigenous places.

Committee structure

A heritage committee is preferably a formal committee of the council so that it has the support of the council and can feed directly into council decision making.

Objectives

The committee may:

- assist prepare council's heritage strategy/heritage policy
- provide advice to the council on the management of heritage by the council (this includes reviewing council or government policies which affect heritage places in the area)
- raise community awareness of heritage conservation through publications, seminars, public displays and annual heritage awards
- make recommendations on the collection and recording of local heritage material and artefacts
- supervise funding submissions to other agencies, including requests for heritage grants from the relevant state heritage authority
- provide advice on specific applications before the council when required.

Membership

The committee should include representatives from the community, the council and council staff. Community representatives will come from local organisations with a specific interest in history, heritage conservation, local community development, or townscapes, such as:

- local historical society
- National Trust branch
- local Indigenous group(s)
- chamber of commerce
- Tidy Towns group
- main street committee.

Council staff may include representatives from council's planning and/or building division. Where a regional service exists, there are several localities and care needs to be taken to ensure that the needs of these areas are taken into account. It is important to choose people who are willing to do things, even if this means a smaller committee. Preferably the chair of the committee and its link to the Heritage Advisory Service is a councillor, so that its views can be fed directly into council meetings. It is recommended that the chair position and membership change regularly.

Attachment 10

Council Heritage Advisory Service Evaluation Form

1. How did you hear about the Heritage Advisory Service?

- ADVICE FROM COUNCIL
- ADVERTISEMENT IN PAPER
- HERITAGE PUBLICATIONS
- FRIEND OR WORD OF MOUTH
- OTHER:

'This service is in many ways the Public Relations flagship of council's overall approach to heritage awareness promotion'

Ipswich City Council

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2. Do you consider Council's Heritage Advisory Service to be a worthwhile service?

YES / NO

3. How do you rate the overall level of information and service provided to you by Council's Heritage Advisor?

EXCELLENT / GOOD / FAIR / POOR

4. For what purpose did you use the Heritage Advisory Service (eg colour scheme, etc).

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.....

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5. Please outline any suggestions that you may have to improve the service?

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.....

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